

Friends of NDL Board of Directors Meeting

Thursday, December 11, 2025

1. **Call to Order** by President Martha Nork at 5:31 pm.
2. **Attendance**
Present: Linda Bastien, Charlene Cach, Kathy Fox, Cindy Frango, Claire Kreher, Regina Mingela, Martha Nork, Laura Mancini (NDL Director), Linda Schwelnus, Denise Stacer, Maria Williams (NDL Asst. Director)
Absent: Racha Alchommali, Chris Litka, Kimberly Meisel
3. **Approval of Agenda** - Motion to approve the agenda was made by Denise and seconded by Regina. Motion passed.
4. **Review and approval of Meeting Minutes** from November 13, 2025
Motion to approve the minutes as written was made by Linda S. and seconded by Linda B. Motion passed.
5. **Secretary's Report** - Kathy read one Thank You card.
6. **President's Report** - Martha Nork
 - The library has been running a campaign on social media this month called "12 Ways to Save". The Friends Book Cellar was featured on day #10 with a nice article about what we sell and about our volunteers.
 - Under the "Give a Gift Book or DVD" section on the library website, gift books that have been donated are now listed by year. Also, when you search for a book or DVD in the catalog, it says if it is a gift book.
 - The City Lights Choir concert is Monday, December 15 th at 7 PM. We are sponsoring this and the Winter Extravaganza, which is on Tuesday night, December 16 th at 5:30PM. On Wednesday, December 17 th we will be taking in treats for the staff in the morning.
7. **Library Director's Report** - Laura Mancini
The NDL finished the final portion of its new online catalog project. The catalog is now fully integrated with MeL.Cat, the statewide library interloan service. Because of the integration, processing times for interloan requests have greatly improved resulting in patrons getting their items in a timelier fashion.

The Adult Department will be presenting Songs of the Season with the City Lights Chorus on Monday, December 15th at 7:00 p.m. at the Northville Community Center. Registration is completely full. Thank you to the Friends for your sponsorship of this program.

The Youth Department will be hosting the 4th Annual Winter Extravaganza program on Tuesday, December 16th from 5:30 to 7:00 p.m. Among the activities planned for the visit will be a visit from a live unicorn! Another thank you goes to the Friends for

their continued sponsorship of this program. If you are at the Library on Tuesday evening, please stop by and see the festivities.

Cool Reads Winter Reading will begin on Friday, January 2nd and will last through February 28th. Reading can be logged on the Beanstack app or on a paper log.

8. **Treasurer's Report** - Linda Schwelnus

For Nov 2025, Income included bank interest, Donations, Memberships, Gift Books, and Used Book and Vendor sales, for a total of \$2,004.97. Expenses included postage, Honor Gifts, Cider on Sunday, and 4th Qtr reimbursements to the Library for Community Reads, Craft Kits, Friends Sponsored Programs, Gift Books, Staff Appreciation, and Youth Summer Reading for a total of \$9,341.88. Net income for the YTD is a loss of \$733.59.

Bank balances, including two CD's, totaled \$71,677 at the end of Nov.

The report also included a comparison of spending vs. budget for the 2025 calendar year. As of the end of Nov, income is 132% of budget, and expenses are 102% of budget. Further expenses will occur in December.

A motion was made by Denise Stacer to approve the report, seconded by Claire and unanimously approved.

The Friends' Budget for 2026 was presented. All items in the Annual Requests from the Library are included in the Budget although some at reduced levels from the request for a total of \$32,250. In addition, the \$5,000 Special Request to fund the 30th Anniversary Party is included in the Budget. The budgeted loss for 2026 is \$11,340.

A motion was made by Denise and seconded by Charlene to approve the budget for 2026. It was unanimously supported.

9. **Committee Reports:**

A. Used Book Operations - Linda Bastien

Our profit for the past month was \$495.30.

Chuck and Andrea Murdock said that there are not enough books in our storage for a Spring Book Sale.

The display case looks great.

B. Gift Books - Claire Kreher

Since November 13th, we received 5 Gifts:

2 Memorial Gifts, 2 Honorary Gifts, & 1 additional Gift.

We received \$250 and added 33 new books.

C. Volunteer Appreciation - Claire Kreher

December: Joan Sellen (Craft kit crew)

D. Membership - Cindy Frango

There has been 1 new member since the November meeting.

We gained 1 Individual member.

Our current membership is:

Patrons- **18** Businesses - **9** Family - **36** Individual - **72** Teens - **3**

Lifetime - **16** A total of **154 members**

(Gentherm is listed as a Lifetime Member)

E. Newsletter & Public Relations - Chris Litka

No report.

10. **Motion to Adjourn** 6:06 pm Motion passed.