

## **Friends of NDL Board of Directors Meeting**

Thursday, November 13, 2025

1. **Call to Order** by President Martha Nork at 5:33 pm.
2. **Attendance**  
Present: Racha Alchommali, Linda Bastien, Charlene Cach, Kathy Fox, Cindy Frango, Claire Kreher, Chris Litka, Regina Mingela, Martha Nork, Laura Mancini (NDL Director), Linda Schwelnus, Maria Williams (NDL Asst. Director)  
Absent: Kimberly Meisel, Denise Stacer
3. **Approval of Agenda** - Motion to approve the agenda as amended was made by Racha and seconded by Chris Litka. (Martha will speak for Denise about the Bookmark Contest) Motion passed.
4. **Review and approval of Meeting Minutes** from October 9, 2025  
Motion to approve the minutes as written was made by Linda and seconded by Regina. Motion passed.
5. **Secretary's Report** - Kathy read two emails: one from Caryn (Head of Youth Services) and Samantha (Adult Services Librarian.)
6. **President's Report** - Martha Nork
  - The City Lights Chorus will be performing again this year at the Community Center on Monday, December 15th at 7 PM. Registration to attend opens on Saturday, November 15th on the library website. We are sponsoring this event.
  - The Community Reads final event was this past Monday, November 10th . Katie Williams, the author of the book, "My Murder" spoke at the Novi Library. Linda Schwelnus attended and reported that it was a very good program.
  - We had new, updated tri-fold brochures printed. We had 400 copies printed and 100 of those will go to the Northville Chamber of Commerce for their "Welcome Bags".

### **Library Director's Report** - Laura Mancini

It has been a month of events for the Northville District Library

The NDL held two Community Forums on Space Planning .The Library Board discussed with the public the research they have conducted on space planning to date and potential options to expand its footprint. Contrary to what has been reported on social media, the Library Board has made no decisions whatsoever regarding its space. If Friends members are questioned by members of the public regarding space planning, we ask for your help in reinforcing this message. The next step in the planning process will be to conduct a community survey in 2026.

The annual Staff Appreciation luncheon was held on October 28 th . Staff who had service anniversaries of 5, 10, 15 and 20 years were recognized. This year's event was extra special because we were able to recognize Jill Armstrong for her 25 years of

service. Jill is a clerk in the Circulation Department and is the second longest serving NDL employee. Thank you Friends for your support in making this event possible. The NDL held its annual volunteer recognition event on Wednesday, November 5 th . All of the library's incredible volunteers were recognized for their contributions. The Will Bastien Volunteer of the Year Award went to Doris Oltersdorf, who has compiled the volunteer schedule in the Book Cellar for over 20 years. Congratulations to Doris! The annual Community Reads event took place at the Novi Public Library on Monday, November 10 at 7:00 p.m. This year's author was Katie Williams and she discussed her book, My Murder: A Novel. One hundred and forty-seven people attended the event. This year's book had the highest circulation of any Community Reads book to date. A special thank you goes to the Friends of the NDL for their continued sponsorship of this event.

All Friends volunteers working in the Cellar and the Sorting Room are reminded to sign in/out at the beginning/end of their shifts. The Library is tracking hours for rewards purposes and we want to make sure that everyone's time is reported.

7. **Treasurer's Report** - Linda Schwelnus

For Oct 2025, Income included bank interest, Donations, Memberships, Gift Books, and Used Book sales, for a total of \$1,894.71. Expenses included meeting expenses, Honor Gifts, Bookmarks, and 4th Qtr reimbursements to the Library for Adult Summer Reading, Gift Books, Teen and Youth Summer Reading for a total of \$12,892.23. Net income for the YTD is \$6,603.52.

Bank balances, including two CD's, totaled \$71,677 at the end of Oct.

The report also included a comparison of spending vs. budget for the 2025 calendar year. As of the end of Oct, income is 125% of budget, and expenses are 77% of budget. Further expenses will occur in November and December.

A motion was made by Cindy Frango to approve the report, seconded by Charlene and unanimously approved.

8. **Committee Reports:**

A. Used Book Operations - Linda Bastien

Shipping boxes are needed. Debbie ships the books, Pam is the creative mind for the display case. The Friends will promote the Book Cellar in the December NDL display case.

B. Gift Books - Claire Kreher

Since October 9th, we received 9 Memorial Gifts & 1 Honorary Gift. We received \$630 but no new books have been added as of this date.

C. Volunteer Appreciation - Claire Kreher

November: Mary Lou Broderick (Book Cellar)

D. Membership - Cindy Frango

There were 2 new members since the October meeting. We gained 1 Family member and 1 Individual member.

Our current membership is:

Patrons- **18** Businesses - **9** Family - **36** Individual - **71** Teens - **3**

Lifetime - **16** A total of **153 members**

(Gentherm is listed as a Lifetime Member)

E. Newsletter & Public Relations - Chris Litka

No report.

F. Bookmark Contest - Martha for Denise

Please refill the bookmark holders at our Kiosk when needed. We will leave the posterboards up for 1 month.

10. **Special Committee Reports:**

Cider on Sunday - Martha passed a handout around with a compilation of expenses, notes, Raffle Donors, and suggestions. She presented the information to spur discussion regarding any changes that might be needed to improve this annual beloved Friends program. Martha thanked Maria Williams for her help with setting up and her general support of the event.

11. **Closed Session:** Budget Discussion (6:27 pm - 7:09 pm)

12. **Motion to Adjourn** 7:09 pm Motion passed.