

NORTHLVILLE DISTRICT LIBRARY (NDL) BOARD OF TRUSTEES

Special Meeting Minutes

Monday, December 29, 2025 – 1:00 p.m.

Friends Community Meeting Room, Northville District Library

1. **Call to order:** Chair Nicholas Vlisides called the Regular Meeting to order at 1:23 PM.

1.1. **Roll call:** Present: Trustees Joseph Corriveau, Carol Doyle, Jennifer Gustafson, Alan Somershoe, Deborah Stanifer, Nicholas Vlisides, and Karren Yurgalite. Also present: Maria Williams, Assistant Library Director.

1.2. **Approval of the Agenda:** **MOTION:** Karren Yurgalite made a motion to approve the agenda as presented. Jennifer Gustafson seconded the motion. Motion passed unanimously.

2. **Personnel Committee**

2.1. **Director Evaluation and FY2026 Salary Rate:** **MOTION:** Per MCL Section 15.268 (a)

To consider the dismissal, suspension, or disciplining of, or to hear complaints or charges brought against, or to consider a periodic personnel evaluation of, a public officer, employee, staff member, or individual agent, if the named individual requests a closed hearing, Joseph Corriveau made a motion to convene a closed session at 1:25 PM. Jennifer Gustafson seconded the motion. Motion passed by unanimous roll call vote. **MOTION:** Alan Somershoe made a motion to return to regular session at 3:00 PM. Carol Doyle seconded the motion. Motion passed by unanimous roll call vote. Having not completed the evaluation process, the Board will call a second special meeting in January to finish their work.

2.2. **MOTION:** Joseph Corriveau made a motion to authorize the library's legal counsel to conduct an interview and prepare a report related to their report of December 18, 2025. Jennifer Gustafson seconded the motion. Motion passed unanimously.

2.3. **MOTION:** Joseph Corriveau made a motion to approve the annual 3% raise for the Library Director, effective retroactively to the start of the fiscal year on December 1, 2025. Carol Doyle seconded the motion. Motion passed unanimously.

3. **Adjournment:** **MOTION:** Alan Somershoe made a motion to adjourn the meeting 3:07 PM. Karren Yurgalite seconded the motion. Motion passed unanimously.

01/07/2026

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