

Northville District Library Policy on Gifts

The Northville District Library welcomes gifts of money, materials and property that will assist with advancing its mission and enhancing its programs and services.

Individuals wishing to make a gift to the Library may suggest the area for which they would like the gift to be used. However, the Northville District Library exercises final authority on the acceptance of any gift. The Library retains unconditional ownership of all gifts and reserves the right to decide conditions of display and access.

Gifts may be accepted to add to the Library's collection as long as they comply with the Northville District Library's Collection Development policy which governs purchase decisions and retention periods.

Gift items not meeting these standards will be discarded following library policy.

The Northville District Library does not appraise or otherwise put a value on gifts. This is the responsibility of the donor.

The Northville District Library will provide written acknowledgement to the donor which will detail the nature of the gift and when it was received. Unless the donor requests anonymity, information about the gift including the donor and amount may be published in the Library's operational documents and public relations materials.

Individuals who donate \$1,000.00 or more based upon cumulative giving will be given special recognition on the Library Giving Tree in the entry of the Library unless otherwise requested.

Approved by the Board of Trustees Feb. 24, 2000
Reaffirmed by the Board of Trustees April 28, 2005
Revised by the Board of Trustees December 20, 2012
Reaffirmed by the Board of Trustees March 22, 2018
Revised by the Board of Trustees October 26, 2023