

## **Friends of NDL Board of Directors Meeting**

Thursday, Feb. 13, 2025

1. **Call to Order** by President Martha Nork at 5:32 pm.
2. **Attendance**  
Present: Linda Bastien, Kathy Fox, Cindy Frango, Claire Kreher, Chris Litka, Martha Nork, Linda Schwelnus, Laura Mancini (NDL Director), Maria Williams (NDL Asst. Director).  
Absent: Racha Alchommali, Charlene Cach, Kimberly Meisel, Regina Mingela, Denise Stacer
3. **Approval of Agenda** - Motion to approve the agenda was made by Chris L. and seconded by Claire K. Motion passed.
4. **Review and approval of Meeting Minutes** from December 13, 2024  
Motion to approve the minutes as written was made by Linda S. and seconded by Linda B. Motion passed.
5. **Secretary's Report** - Kathy read a Valentine thank you note from Katie Rothley.
6. **President's Report** - Martha Nork  
The kids' Bookmarks are all gone. Discussion about reprinting but reducing the number of bookmarks to 150.  
We renewed our memberships in FOML (Friends of Michigan Libraries) and the Northville Chamber of Commerce.  
Gift book donations: Scott Frush - \$30, Jean Hansen - \$50.  
We discussed the evening program - Mackinac Bridge, May 15th at 6:30 pm for \$400.  
We agreed to sponsor this and our name is mentioned in the library's press release.  
Katie Rothley created a poster for the Book Cellar. She is open to making a tabletop version to use at book sales.
7. **Library Director's Report** - Laura Mancini  
The Northville District Library mourns the loss of two former long-time Library Board trustees, Jean Hansen and Bob Sochacki, both of whom recently passed away.  
The project to replace the incandescent lighting with LED fixtures in the Library is nearly complete. The Book Cellar and the Sorting Area have already been completed and now much brighter!  
The 19th Annual Battle of the Books competition will be held on Tuesday, February 25th at Northville High School. The Friends are invited to make remarks during the introductory portion of the program. The NDL thanks the Friends for their continued support of this program.  
There was a medical emergency with a Book Cellar volunteer. This is why we request emergency contacts.  
The Northville Community Awards were given out and the NDL selected Chuck and Andrea Murdock.

8. **Treasurer's Report** - Linda Schwelnus

The Treasurer presented the Financial Report for December 2024, the final budget for 2025, and for January 2025.

For Dec 2024, Income included Bank interest and dividends, Donations, Membership, and Used Book sales, for a total of \$1,807.21. Income is 138% of budgeted income for the CY 2024. Expenses included supplies, \$5,818 in Library Donations and Requests, including \$4,700 for 2025 Wish List Items (paid in 2024), and Cider on Sunday expenses for a total of \$6,231.24. A comparison to budget for each line item was included on the report. Expenses were 119% of the budget for the CY 2024.

Bank balances, including two CD's, totaled \$67,523.96 at the end of Dec 2024.

A motion to approve the Financial Report for Dec 2024 was made by Linda B. and seconded by Kathy Fox. It was unanimously approved.

The final budget for 2025 includes income of \$28,340 and Expenses of \$37,145 for an overall total of -\$8,805.

For Jan 2025, Income included Memberships, Gift Books, and Used Book sales for a total of \$1,468.97 Expenses included Postage and Staff Appreciation snacks, for a total of \$316.72.

Bank balances, including two CD's, totaled \$68,676.21 at the end of Jan.

A motion to approve the Financial Report for Jan 2025, was made by Cindy F. and seconded by Chris L. It was unanimously approved.

9. **Committee Reports:**

A. Used Book Operations - Linda Bastien

The Book Cellar made \$1,283.70 for the month of December and \$1,173.85 for the month of January.

The Valentine themed Used Book Sale on Feb. 2nd raised \$239.12.

B. Gift Books - Claire Kreher

Since Dec. 12th, we received 6 Gifts - 5 Honorary, 1 Memorial for a total of \$325. (\$100 from Friends of NDL) 39 books and 9 Foreign Films were added this month.

- C. Volunteer Appreciation - Claire Kreher for Denise Stacer  
January: Racha Alchomalli (Board), Dan McCulloch (Volunteer)  
February: Kathy Fox (Board), Pam Unsworth (Volunteer)
- D. Membership - Cindy Frango  
There were 5 new memberships since the Dec. meeting.  
Our current membership is:  
Patrons- **20** Businesses - **9** Family - **39** Individual - **78** Teens - **5**  
Lifetime - **14** A total of **165 Members**
- E. Newsletter & Public Relations - Chris Litka No Report
- F. Scholarships - Martha for Denise: Applications are currently available at Northville High School and have to be turned in by March 15th. We are giving two \$1,000 scholarships.

10. **Closed Session**

11. **Meeting Reopened:** Kathy made a motion to make our Membership year January 1st through December 31st beginning on January 1, 2026. Cindy 2nd the motion. The motion passed unanimously.

12. **Motion to Adjourn** 6:42 pm Motion passed.