

## **Friends Board of Directors Meeting**

Thursday, May 16, 2024

1. **Call to Order** by President Martha Nork at 5:35 pm.
2. **Attendance**  
Present: Linda Bastien, Charlene Cach, Kathy Fox, Claire Kreher, Chris Litka, Laura Mancini (NDL Director), Regina Mingela, Martha Nork, Rick Nork, Linda Schwelnus, Denise Stacer, Maria Williams (NDL Assistant Director)  
Absent: Cindy Frango, Betty Kaiser  
Guest: Racha Alchommali
3. **Approval of Agenda** - Motion to approve the agenda was made by Kathy Fox and seconded by Denise Stacer. Motion passed.
4. **Review and approval of Meeting Minutes** from April 18, 2024 - Motion to approve the minutes was made by Denise Stacer and seconded by Linda Schwelnus. Motion passed.
5. **Secretary's Report** - Kathy Fox read a Thank You card from Martha Nork.
6. **President's Report** - Martha Nork
  - May is our membership month. Thanks to Linda Bastien and Pam Unsworth for putting together the display case in the library near the circulation desk. The display highlights some of our projects and contains some beautiful artwork that we can reuse.
  - Martha attended a Chamber of Commerce networking event on May 8 th at the Northville Art Gallery on behalf of the Friends.
  - Katie Rothley has requested our help again with distribution of the summer edition of the library's newsletter. Linda Schwelnus, Kathy Fox, and Chris Litka offered to help by taking the newsletter to several locations.
  - Thanks to Maria Williams for the wonderful email that she put together for the Friends membership month. The email went to the library's distribution list of approximately 7000 people.
7. **Library Director's Report** - Laura Mancini
  - Quinn Evans will be presenting the results of the Space Feasibility Study they conducted for the NDL's Board of Trustees at the Board's meeting next week. I can share the study at the Friends June Board meeting if there is interest. The study will now move into its public phase. A series of community conversations will be scheduled (likely in August) to survey the public on their thoughts on how the library should address its space needs going forward.
  - The renovation of the Carlo Meeting Room is nearly complete. The renovated space looks wonderful and contains significant technological upgrades. The room will reopen to the public on June 1st .
  - This year's Summer Reading program will begin on June 3rd and will run through August 3rd. This year's theme is Adventure at Your Library. Many thanks to the Friends for their continued generous sponsorship of this program.

-The NDL's annual Local Author Fair will be held on Saturday, May 18th at the Northville Community Center from 2:00 to 4:00 p.m. Twenty-five authors will be in attendance presenting their books which will cover multiple age groups and genres. Special thanks to the Friends for sponsoring this program.

-National Free Comic Book Day was held on Saturday, May 4th . One hundred and sixty nine individuals came to the Library's program and received free comic books which were available for all ages. Once again, thanks goes to the Friends of their sponsorship of this event.

8. **Treasurer's Report** - Linda Schwelnus

For April 2024, Income included Bank Interest, Gift Books, Membership and Used Book sales, for a total of \$1,503.55. Expenses included Honor Books, and budgeted reimbursements to the Library for Battle of the Books, the Book Page Subscription, Friends-sponsored Programs, and Gift Books, for a total of \$7,821.

Bank balances, including two CD's, totaled \$76,633.68 at the end of April.

A motion to approve the Financial Report for April 2024, was made by Denise Stacer and seconded by Charlene Cach. It was unanimously approved.

9. **Committee Reports:**

A. Gift Books - Claire Kreher

Since April 18th, we received 2 Gifts - both were Honors for a total of \$75. We added 15 books this past month.

B. Newsletter & Public Relations - Chris Litka

-The Friends newsletter was mailed on April 24. We sent out 168 copies to the Friends mailing list. (50 additional copies for miscellaneous distribution)

-3 emails were sent to our membership list: Comic Book Day, Mother's Day Sale, and for the Local Author Fair.

-4 events were sent to the Downtown Development Authority Newsletter for May, (the three above and Henry and Friends.) The Kids Used Book Sale event will be submitted for the June newsletter.

C. Used Book Operations - Linda Bastien

-April Book Cellar total was \$1226.35.

-The volunteer get-together was a success (held at Sports Den)

- The Mother's Day book sale was a success. We made \$462.00 at the Mother's Day sale and earned \$40 from the centerpiece raffle.

-Our Kids Book Sale is Sunday, June 30th from 1-4 pm.

D. Membership - Kathy Fox for Cindy Frango

There were five new memberships this month. Our current membership is:

Patrons/Businesses - **15** Family - **23** Individual - **38** Teens - **2**

Lifetime - **14** A total of **92 Members**

E. Scholarships - The committee met and selected 3 recipients that will be notified on May 20th at the high school award ceremony.

F. Volunteer Appreciation - This new program continues to be a huge success. Every volunteer that has been selected has been excited and honored. This month's recipients were Margaret Zonca and Linda Bastien.

10. **Closed Session for Board Members** 6:21 pm

- Discussion regarding a quorum in our By-Laws

11. **Motion to adjourn** 6:49 pm Motion passed.