

Friends Board of Directors Meeting

Thursday, April 18, 2024

1. **Call to Order** by President Martha Nork at 7:01 pm.
2. **Attendance**
Present: Kathy Fox, Claire Kreher, Chris Litka, Laura Mancini (NDL Director), Regina Mingela, Martha Nork, Rick Nork, Linda Schwelnus, Maria Williams (NDL Assistant Director)
Absent: Linda Bastien, Charlene Cach, Cindy Frango, Betty Kaiser, Denise Stacer
Guest: Kimberly Meisel
3. **Approval of Agenda** - Motion to approve the agenda was made by Chris Litka and seconded by Linda Schwelnus. Motion passed.
4. **Review and approval of Meeting Minutes** from March 20, 2024 - Motion to approve the minutes was made by Regina Mingela and seconded by Chris Litka. Motion passed.
5. **Secretary's Report** - Kathy Fox No report.
6. **President's Report** - Martha Nork
 - We have new nametags! These were made for us in the MakeIT space by Tyler Vitale using the laser printer. There was no expense to us thanks to the library staff. There are also some for the volunteers in the Book Cellar.
 - The board voted via email to donate \$50 to Gift Books in honor of Linda Bolam to thank her for her time serving as a Friends Board member.
 - Martha attended a networking event with the Chamber of Commerce on April 3rd. There were several compliments on the new nametag.
 - Martha attended the FOML (Friends of MI Libraries) annual meeting via zoom. The speakers were Debbie Mikula MLA Executive Director and Clare Membiela the Law Director for Library of MI.
 - The Friends treated the staff with snacks and drinks on April 4th for National Library Week.
 - The 4th annual Volunteer Fair will be held in the fall on a date which is yet to be determined. A committee is needed to discuss procedures and re-establish guidelines for applicants.
7. **Library Director's Report** - Laura Mancini

Special thanks to the Friends for providing treats to the staff for National Library staff week. Your gesture was much appreciated and the staff loved the treats and the sun theme!

Construction in the Carlo Meeting Room is proceeding on schedule and the Library is excited about the new changes planned for the room. The room is expected to reopen to the public on June 1st .

Northville will be celebrating its bicentennial in 2027. Mayor Turnbull from the City of Northville has formed a task force to make plans for the celebration. The Library is a member of this taskforce and looks forward to participating in the special events that will be for this milestone celebration. There also may be opportunities for the Friends of the NDL to become involved. Additional details will be shared as further planning takes place.

Library Board member Tom Thompson will be resigning his seat effective April 30th. The Library Board will be discussing a process for replacing this and its other vacant seat at its meeting next week.

The Youth Department is hosting a Taylor Swift Party at the Northville Community Center on Saturday, April 27th. There are 120 people signed up for the program and it promises to be great fun.

National Free Comic Book Day is Saturday, May 4th. Stop by the NDL between 11:00 and 2:00 p.m. to pick up a free comic book while supplies last. Thanks to the Friends for sponsoring this event.

8. **Treasurer's Report** - Linda Schwelnus

The Treasurer presented the Financial Reports for March 2024.

Income included Bank Interest and dividends on two CDs, Donations (including one for \$1,000), Gift Books, Membership and Used Book sales, for a total of \$2,992. Expenses included Annual Meeting snacks, Membership in FOML, and printing of the membership brochure for a total of \$295.63.

Bank balances, including two CD's, totaled \$75,130 at the end of March.

A motion to approve the Financial Report for March 2024, was made by Rick Nork and seconded by Claire Kreher. It was unanimously approved.

9. **Committee Reports:**

A. Newsletter & Public Relations - Chris Litka

Three articles were submitted to the DDA newsletter in addition to the notice of our Mother's Day used book sale. The Friends newsletter is with the printer. This is a packed issue with lots of articles. The stamping party is April 24 at 11:30 in the Friends Community Room. Emails will go out for May events.

B. Used Book Operations - (Martha for Linda Bastien)

-March Book Cellar total was \$1400.85. Plans for the Mother's Day sale are coming along. This will be on Saturday, May 11th from 10:30-2 PM. We are hosting Sweet Brew Café who will be serving beverages (with lids) and donating a portion of their proceeds.

At this time we also have a raffle item from Northville Country Garden Club who is donating a centerpiece. Raffle entries will be by freewill donation.

Used Books is holding a gathering for their volunteers at the Sports Den on Tuesday the 23rd. Expenses for this have been budgeted by the Friends.

C. Membership - Cindy Frango

There were two new memberships this month. It was decided to include a membership form, envelope, and Book Cellar coupon in our newsletter mailing.

This enables me to email the "Thank you/Welcome letter" to our members in order to save on postage and paperwork.

Patrons/Businesses - **1** Family - **2** Individual - **7** Teens - **1**
Lifetime - **14** A total of **25 Members**

- D. Scholarships - Martha reported for Denise that three students have been selected by the committee and will be asked to attend our meeting in June.
- E. Volunteer Appreciation - the 2 names selected for the month of April: Martha Nork and Grace Colter (a long-time book cellar volunteer)
- F. Gift Books - Claire Kreher
Since March 20th, we received 4 Gifts - 2 Memorials and 2 Honors for a total of \$125. We added 15 books this past month.

10. **Discussion Items**

- There is a Friends binder in the mailroom with comprehensive information.
- We have a need to update the number needed for a quorum.
- Claire made a presentation to Martha Nork from the Friends Board.

11. **Adjourn** 7:44 pm