

Friends Board of Directors Meeting

Thursday, October 19, 2023

1. **Call to Order** by President Martha Nork at 7:00 pm.
2. **Attendance**
Present: Charlene Cach, Kathy Fox, Claire Kreher, Laura Mancini (NDL Director), Regina Mingela, Martha Nork, Rick Nork, Linda Schwelnus, Denise Stacer, Maria Williams (NDL Asst. Director)
Absent: Linda Bastien, Linda Bolam, Cindy Frango, Betty Kaiser, Chris Litka, Carol Murray
Guest: Racha Alchommali
3. **Approval of Agenda** - Motion to approve the agenda was made by Linda Schwelnus and seconded by Denise Stacer. Motion passed.
4. **Review and approval of Meeting Minutes** from Sept. 21, 2023 - motion to approve as ammended by Denise Stacer and seconded by Regina Mingela. Motion passed.
5. **Secretary's Report** - An email from Rosemary Chudnof was read to the Board. Rosemary expressed appreciation for all that the Friends do for the community.
6. **President's Report** - Martha Nork
Martha shared the list of adult programs that have been scheduled for Winter 2024. This was sent to us by Vicki Dixon, Head of Adult Services. The Board decided to take the list home and will vote for which ones to sponsor by email.
Budget for Friends sponsored programs in 2023 was \$2000. Actual will be \$2800.
The black tote bags which we provided for the youth department have all been given out except for around 10. We paid \$900 for 300. Maria mentioned again how much the public loves the tote bags.
Cider on Sunday
48 kids did the scavenger hunt which was prepared by library staff. Around 30 kids did the craft prepared by Charlene Cach and her friend, Mary Kay.
Approximately 8 gallons of Cider and 16 dozen donuts were consumed. The remainders went to Northville Township firehall and library staff.
\$108.24 spent on supplies (tablecloths, cups, plates, flowers etc.)
\$343.53 Parmenter's Cider Mill – 18 dozen donuts, 11 gallons of cider - 10%discount
Total - \$451.77
Parmenter's also donated 3 gift cards for raffle.
Thanks to the Board members who contributed to the raffle. Linda Schwelnus for getting a gift certificate from Tipping Point Theatre, and also Pam Unsworth for donating a piece of artwork for the raffle, and Kathryn Novak for the floral centerpiece which was raffled off. \$168 was made on the raffle baskets.

7. **Library Director's Report** - This week is National Friends of the Library week. Throughout this week, the NDL has been posting on Facebook and Instagram examples of the all the different products and services the Friends have funded over the years. There is a book display in the Adult Department featuring books on friendship in honor of the Friends of the NDL. Many thanks for all that you do throughout the year to help make the NDL be the best it can be.

Construction on the Makerspace is completed and all the equipment has been purchased and installed. The transformation of the space from the store to the Maker Lab has really been incredible! The Makerspace will be called MakeIT and will have a soft launch to the public the first week of November. A more formal opening is placed for December and much of the NDL's winter newsletter will be dedicated to this brand new service.

The NDL is partnering with the Northville Art House to create a new book club for the public. It is called From Page to Palette and participants will be reading fiction books inspired by art history's most famous figures. There will also be art making activities at each meeting. The book club is being moderated by NDL Librarian, Katie Rothley who is also an artist.

8. **Treasurer's Report** - Linda Schwelnus

Income for September: **\$2036.91**

Expenses for September: **\$12,561.00**

The September financial report was presented. Income for the month of Sept was \$2036.91, which included dividends and interests on bank CD's and savings, Gift Book Donations, membership fees, and Used book sales. Expenses for the month were \$12,561, primarily reimbursements to the Library for the Summer Reading Programs and for Gift Books and Friends-sponsored programs. YTD income is \$33,350, which is 135% of the Budget. YTD expenses are \$22,602, which is 91% of budget. Budget amounts for each line item were included on the report. Expenses for Cider on Sunday were charged and will appear on the November financial report.

Regina moved to approve the financial report. Seconded by Claire. Motion passed.

9. **Committee Reports:**

- A. Newsletter & Public Relations - Martha for Chris Litka

We received good PR in the September issue of the **Ville**. We also received press in **Northville Today** citing Teens in the Library and mentions the Friends sponsored the Comfort for Teens cabinets.

- B. Membership - Kathy Fox

There were 3 memberships this past month.

Patrons/Businesses - **29** Family - **37** Individual - **72** Teens - **4**

Lifetime - **14** A total of **156 Members**

We are still looking for a membership chairperson.

- C. Scholarships - Denise Stacer - no report
- D. Gift Books - Claire Kreher
Since Sept. 21 we received one gift for \$100. (Memory) We added 6 books.
- E. Used Book Operations - Martha Nork for Linda Bastien
The Book Cellar total for September was \$1490.00. A check will come from the vendor in October or November. We got the names of 4 interested volunteers from the Volunteer Fair and Linda has called them all. None of them are interested in the dinner hour, which is what we need, but Doris will contact them again. One person would like to help with the craft kits.

10. **Special Committee Reports:**

Book Mark Project - There were 19 entries. 2 winners were selected in two age groups: Ben I. age 7 and Claire W. age 9. 1000 bookmarks were printed by Max Printing for a total of \$285.54

Volunteer Fair - a successful turnout; 12 groups

Cider on Sunday - very successful; wonderful auction baskets; great kid participation in the craft and the scavenger hunt; made \$168

11. **Discussion:** Carol Murray retired from the board. Denise made a motion to spend \$50 for a book donation in Carol's name. Kathy Fox seconded. Motion passed.

12. **Adjourn** 7:53 pm

Next Board Meeting - Wednesday, November 15th, 5pm, Friends Community Room