

## **Friends Board of Directors Meeting**

Wednesday, November 15, 2023

1. **Call to Order** by President Martha Nork at 5:01 pm.
2. **Attendance**  
Present: Linda Bastien, Linda Bolam, Kathy Fox, Claire Kreher, Chris Litka, Laura Mancini (NDL Director), Regina Mingela, Martha Nork, Rick Nork, Linda Schwelnus, Maria Williams (NDL Asst. Director)  
Absent: Charlene Cach, Cindy Frango, Betty Kaiser, Denise Stacer
3. **Approval of Agenda** - Motion to approve the agenda was made by Chris Litka and seconded by Claire Kreher. Motion passed.
4. **Review and approval of Meeting Minutes** from October 19, 2023 - motion to approve by Linda Schwelnus and seconded by Linda Bolam. Motion passed.
5. **Secretary's Report** - No report.
6. **President's Report** - Martha Nork  
The Friends Board voted by email to sponsor two library programs in the winter of 2024. The first on February 8th is "Stroh's Story : A Detroit Brewing Legacy". This is an online program and the cost is \$250.  
The second program is on February 19th, "President's Day with Radford Jones". This will be an in-person program and the cost is \$200.  
  
Other programs we are sponsoring this year include "Dore Productions presents the Roosevelts" on 11/21.  
This program is sold out. The other program we are sponsoring in December is "Songs of the Season with City Lights Choir" on the 4th at the Community Center. Registration for this program is open.  
  
The library newsletter will be coming out at the end of November. Katie has asked again if the Friends would help with the distribution. A list of locations around Northville was passed out, but other ideas for possible distribution are welcome.
7. **Library Director's Report** - Laura Mancini  
The Library's Makerspace- now called MakeIT- is officially open to the public. The Library has been seeing a steady stream of visitors to the new space and has distributed 20 crafts that were made on the 3d printer to patrons. The NDL also had its very first 3d print job from a patron. The Library printed out parts to make a robot. The patron's son is on the Northville Robotics team and the parts were for one his projects. MakeIT will be prominently featured in the Library's winter newsletter. The Library will

be offering programs throughout the winter to introduce the public to this brand new service and its amazing equipment!

The money donated to the Friends in memory of Will Bastien will be used to cover the cost of purchasing one of the 3d printers in the MakeIT lab and a memorial plaque will be affixed to one of the printers.

The money donated to the Friends in memory of Judy DeFrancesco is being used to purchase a Fun House Giggle Wall Mirror for the Youth Department

Sarah Milroy, the NDL's Digital Librarian, will be starting to teach technology classes monthly at the Senior Center. This month's class was on how to use an iPhone. The NDL is really excited about this new partnership with the Senior Center.

The Library will be having two big programs to celebrate the upcoming holiday season. The Adult Services department will be presenting Songs of the Season on December 4th at the Community Center. The City Lights Chorus will be offering a selection of holiday tunes. The Friends are sponsoring this program and the Library thanks them for their generosity. The Youth Department will be hosting the second annual Winter Extravaganza on December 19th . The event will feature visits from Santa and Buddy the Elf. It will also feature a life-size Candy Land game along with music, hot chocolate, craft kits, and other prizes.

8. **Treasurer's Report** - Linda Schwelnus

The Oct financial report was presented. Income for the month of Oct was \$1,661.74, which included bank interest, Gift Book Donations, other monetary donations, membership fees, and Used book sales. Expenses for the month were \$80, primarily for the newsletter. YTD income is \$35,012, which is 142% of the Budget. YTD expenses are \$22,682, which is 91% of budget. Budget amounts for each line item were included on the report.

Linda Bolam moved to approve the financial report. Seconded by Regina. Motion passed.

9. **Committee Reports:**

A. Newsletter & Public Relations - Chris Litka

Mail Chimp emails were sent out. There were submissions to the DDA newsletter about the volunteer fair, bookmark contest, & Cider on Sunday.

B. Membership - Kathy Fox, Rick Nork

There was 1 added membership this past month.

Patrons/Businesses - **29** Family - **38** Individual - **72** Teens - **4**

Lifetime - **14** We have a total of **157 Members**.

C. Scholarships - Denise Stacer - no report (the website was updated)

D. Gift Books - Claire Kreher

Since Oct. 19 we received one gift for \$50. (Memorial) We added 6 books.

E. Used Book Operations - Martha Nork for Linda Bastien

The Book Cellar total for October was \$1159.60. We are waiting for a vendor check. Teens from the Teen Advisory Board are working in the scanning room.

\*We adjourned from the regular meeting at 5:58 pm.

10. **Closed Session - 2024 Budget Planning**

11. **Adjourn** 6:49 pm