

Northville District Library Photography Policy

The Northville District Library allows filming and photography to take place in its facility subject to the following terms and conditions:

1. The photographic activity does not interfere with or disrupt the provision of library services.
2. Photographing members of the Library's staff, the public, an individual's computer work station or their books and other documents, is prohibited without their consent. Minors may never be photographed without the permission of their parent or guardian. Obtaining permission to photograph any of these groups is the responsibility of the photographer and not the Northville District Library Board and its staff.
3. The photographing of Library research materials and other information resources is permitted subject to all necessary copyright permissions to reproduce such materials. Obtaining these permissions is sole responsibility of the photographer.
4. The Library reserves the right to refuse to allow a collection item to be photographed due to its age or physical condition.
5. Attendance at a Northville District Library program or event, whether in person or online, constitutes consent to be photographed by Library staff specifically for the use in print and electronic publicity for the Northville District Library. To ensure the privacy of individuals and children, images will not be identified using full names or personal identifying information without written approval from the person being photographed or if it is a minor child, their parent or legal guardian. Individuals wishing not to be photographed or have their child photographed should inform the Library staff member coordinating the event PRIOR to the program.
6. The Northville District Library welcomes news media reporters and photographers who are doing stories on the Library and its services. All media requests must be arranged in advance with the Library Director or their designee.

The privilege to film or photograph within the Northville District Library may be revoked at any time by the Director or their designee upon failure to comply with the terms of this Policy or other rules and regulations of the Library.

Approved by the Board of Trustees Nov. 18, 2021