



BOARD OF DIRECTORS MEETING

Wednesday, November 16, 2022

1. Call to Order by President Martha Nork at 7pm.

2. Attendance

Present: Martha Nork, Denise Stacer, Linda Bolam, Linda Schwelnus, Claire Kreher, Regina Mingela, Charlene Cach, Carol Murray, Kathy Fox, Chris Litka, Laura Mancini (Library Director)

Absent: Rick Nork, Linda Bastien, Suzie Salsbury, Betty Kaiser, Maria Williams (Library Assistant Director)

3. Approval of Agenda – Motion to approve agenda by Chris and support by Linda S. Motion passed.

4. Review and Approval of Meeting Minutes from October 20, 2022 – Motion to approve minutes by Linda B and support by Carol. Motion passed.

5. President's Report – Martha Nork

Charlene Cach was appointed to join the Board as a Member-at-Large. The Board approved. The Agreement between the Friends and the Library is being reviewed. The Board will receive the updated version at the December meeting.

The program we are sponsoring, "Tis Merry Berry Season: Cooking with Vanessa Young" is on December 5th at 7 pm. This is an online program and the Friends will pay \$175 for the speaker.

6. Library Director's Report – Laura Mancini

A. Library's Strategic Plan was presented by Laura. The new strategic plan for the Northville District Library has been completed. The Library is now in the process of rolling it out to the Library Board, Friends, staff and members of the general public.

All four members of the Library Board whose terms expire at the end of the year were re-elected to another four-year term in the November general election

The Youth Department is celebrating Dinovember by hosting a dinosaur scavenger hunt and holding a T-Rex tea party.

Library usage is starting to return to pre-COVID levels

The Adult Services Department commemorate Veterans Day with a program on the history of Native Americans in the military. The Between the Lines book discussion group read *The Giant Killer* by David Yuzuk. The book is the story of Richard Flaherty, the shortest man to ever serve in the U.S. Army

7. Treasurer's Report – Linda Schwelnus

The Treasurer presented the financial report for Oct and a comparison to 2022 Budget. In October, Income included donations, donations toward gift book, Book Cellar and Vendor sales, and memberships. Expenses included the payment to the Library for the Book Page subscription, Halloween tote bags, and Cider on Sunday.

A. Review and Approval of Financial Report for October, 2022 – Motion to approve the financial report by Carol and supported by Claire. Motion passed.

B. Budget Requests for 2023 – Linda S presented the 2023 budget and requested that committee chairs review their needs for the new year. Laura presented a wish list from the library.

8. Committee Reports:

A. Volunteer Coordinator – Betty Kaiser – no report

B. Read to Me Program – Denise Stacer – no report

C. Scholarships – Denise Stacer – no report

D. Gift Books - Claire Kreher – Since October 20 we have received no gifts. We added 11 books to the library collection. We need to make sure that gift book envelopes are available in the Used Book Cellar.

E. Used Book Operations - Linda Bastien – no report

F. Newsletter & Public Relations – Chris Litka – no report

G. Membership – Kathy Fox and Carol Murray

Patrons/Businesses – 36, Family – 31, Individual – 66, Teens – 5, Lifetime - 13

For a total of 151 Members

Carol and Kathy met to update the database. We also updated (inserting the QR code) and are sending out the “We miss you” notes to those who were members last year but did not renew.

Our next goal is to update the membership form for next year.

H. Gift Store Financials – Linda Schwelnus – The store is winding down. They have given the Friends \$5500 YTD. Linda just paid the sales tax.

9. Discussion Items

We are changing our meeting start time to 6:30pm for December 2022, January and February 2023

We might need a fundraiser in 2023 to make up for the lost income from the closing of the Gift Store.

Laura mentioned that Sundays are the heaviest traffic day at the library. She thought we should consider opening the Used Book Cellar on Sundays.

10. Closed Session – Budget discussion – Board went into a closed session at 8:05pm and came out of the closed session at 8:35pm

11. Adjourn – Meeting was adjourned at 8:37pm.

Important Date: Next Board Meeting – Wednesday, December 14, 6:30pm, Friends Meeting Room (downstairs) – NOTE THE EARLIER TIME.