

# Northville District Library Friends

## BOARD OF DIRECTORS MEETING

Thursday, June 16, 2022

1. Call to Order: The meeting was called to order by Linda Schwelnus, in the absence of President, Martha Nork, at 7:02 PM.

2. Attendance:

Present: Rick Nork, Linda Schwelnus, Kathy Fox, Claire Kreher, Regina Mingela, Linda Bolam, Library Director, Laura Mancini, and Martha Nork and Suzy Salsbury (per Zoom)

Absent: Chris Litka, Carol Murray, Linda Bastien, Denise Stacer and Betty Kaiser

3. Approval of Agenda: The agenda was approved as presented.

4. Introduction of Scholarship Winners: The 2022 Friends of the Northville Library Scholarship Winners were presented. Rishika, Kaustuv, Haley, and Quinn each gave us a brief summary of their experience volunteering at the library and their plans for future education.

5. Review and Approval of Minutes from May 19, 2022 Board Meeting: the Minutes from the FNDL May 19, 2022 Board Meeting were reviewed and approved.

6. President's Report – Martha Nork

- Thank you notes have been received from the scholarship recipients.
- Thank you to Roland Hwang, a Lifetime Member, for again making a donation to the FNDL.
- Thank you to the library for the full-page article on the Friends in the Library Newsletter.

7. Library Director's Report – Laura Mancini

- Laura thanked the Friends for participating in the Strategic Planning session June 2<sup>nd</sup> with the Ivy Group. As part of the Strategic Plan, the Library conducted an online and telephone user survey. The last question of the survey asked respondents what the NDL could do to improve its service. The Library received over 500 responses to this question. Laura Mancini will be reviewing these responses and will forward responses to the Friends that pertain to them.
- The Summer Reading Program began at the library on June 10<sup>th</sup>. This year's theme is: "Oceans of Possibilities". A summer end party is being planned this year.
- The Library Youth Department is at full staff for the first time since 2019 with the hiring of Lindsay Murphy as the department's new Part-Time Youth Librarian.

- The Youth Office Renovation project has begun. Youth Librarians are being temporarily housed in the Community Room. Upon completion of this project, the Community Room will be reopened to the public.
  - The elevator replacement is almost completed and will still require certification from the State of Michigan.
  - A Library Bond Renewal will be on the ballot for the August 2, 2022 Election.
8. Treasurer's Report – Suzy Salisbury
- Review and Approval of May 2022 Financial Report:
    1. Total Income: \$8,352.02 – from Bank Interest, Donations, Membership Dues, & Used Book Sales.
    2. Expenses: \$376.99 – from Administration Costs, & Printing of Newsletter.
9. Committee Reports:
- A. Scholarships – Kathy Fox (for Denise Stacer)
    - Scholarships were presented to the four recipients on May 23<sup>rd</sup>. They are amazing, wonderful students! Denise has processed the check requests.
  - B. Gift Books – Claire Kreher
    - Since May 19<sup>th</sup> we have received two Gifts: 1 Memorial and 1 Honor, for \$190. We have added 25 books.
  - C. Used Books Operation – Linda Bastien
    - Book operations have been hindered by the lack of elevator service,
    - Six boxes of books will be shipped to the vendor next week per FedEx.
    - May Used Book Cellar sales were \$718.35. Vendor Sales were \$1,288.60, for Total Sales of \$2,006.95.
  - D. Newsletter and Public Relations – Chris Litka
    - No report.
  - E. Membership – Kathy Fox and Carol Murray
    - Our membership is 129 members: 31 families, 54 individuals, 29 patrons/businesses, 2 teens, 13 Lifetime.
    - Many compliments were received on the Friends' display case for the month of May.
    - Kathy and I will meet to decide on another email blast to those who haven't renewed their memberships.
  - F. Gift Store Financials – Linda Schwelnus
    - The Gift Store is now closed. There will be some more financial activity for the first few days of June.
    - May income was \$2,073, expenses \$143, for net profit of \$1,930. Year-to-date income is \$5,042, expenses \$1,253, for net profit of \$3,789. The store's cash register was sold on Facebook Marketplace for \$100. Martha reported that Wendy is interested in buying some of the stores shelving.
    - Store Volunteers will celebrate with a luncheon on June 25<sup>th</sup> at Genitti's.
  - G. Volunteer Coordinator – Betty Kaiser
    - No report.
  - H. Read to Me Program – Denise Stacer
    - No report.

10. Special Committee Reports
  - A. Millage Campaign Committee
    - Election is August 2, 2022. Yard signs are available.
  - B. Volunteer Fair Committee
    - Date: September 24<sup>th</sup> from 11 – 1 PM.
  - C. Cider on Sunday
    - Date: October 16<sup>th</sup>. A committee will be formed to work on this event.
11. Discussion Items
  - Memorial to honor Will Bastien
    - It was discussed and voted to donate \$50 for a Gift Book in memory of Will.
  - It was decided to donate up to \$100 for either flowers or a memorial of the family's choosing.
12. The meeting was adjourned at 7:36 PM. Our next meeting will be September 15, 2022 at 7 PM.

Respectfully submitted,  
Linda Bolam