



Board of Directors Meeting
Thursday, June, 17, 2021

Members Present: Martha Nork, Denise Stacer, Suzy Salisbury,, Suzanne Braverman, Claire Kreher, Kathy Fox, Carol Murray, Linda Schwelnus, Linda Bastien, Will Bastien, Regina Mingela, Linda Bolam, Rick Nork, and Laura Mancini, Library Director.

Members Absent: Betty Kaiser, Chris Litka, and Dianne Tilson

I. Call to Order

President Martha Nork called the meeting to order via Zoom at 7:00 PM.

II. Approval of Agenda

The agenda was APPROVED as presented.

III. Review of Minutes

The FNDL Board meeting minutes of May 20, 2021 were reviewed and APPROVED.

IV. Presentation of Friends' Scholarship Recipients – Denise Stacer

- A. Denise thanked her fellow Scholarship Committee members, Martha Nork, Kathy Fox and Linda Schwelnus, for their help in reviewing the applications submitted by senior high school students applying for this year's three scholarships.
- B. The three winners of the \$500 scholarships are: Kate Worley, Divya Singhal, and Hillary Luan. They were student volunteers at the Library and submitted winning essays about the positive impact this experience made at the Library. All three will be attending the University of Michigan in the fall.
- C. Many thanks to Denise for all she contributes as head of the Scholarship Committee.

V. President's Report – Martha Nork

- A. Martha thanked Laura Mancini, our Library Director, and Michael McEvoy, the Head of Information Technologies, for allowing us to use the Library's Zoom account for our meetings during this time when we couldn't meet in person due to the COVID-19 pandemic. Hopefully, we'll be meeting in person for our next Board meeting in September.

- B. Martha reminded all that our Library is Northville DISTRICT Library, not to be confused with Northville PUBLIC Library, located in Northville, NY. If the word District is not used in communications pertaining to our Library, the communication might go to the wrong library. This happened recently with a note to the Friends posted on Facebook that erroneously went to the Northville (N.Y.) Public Library.
- C. Martha recently met with Laura to discuss bringing volunteers back into the Library. The current plan is for bringing volunteers back on a limited basis in August when the time will be spent readying the Gift Store and the used Book Cellar for customers, hopefully for a September 7th re-opening.
- D. A decision will be made soon regarding the resumption of accepting used book donations for resale in our used Book Cellar operation.

VI. Library Director's Report – Laura Mancini

- A. Laura shared great news in that the Library will be moving to Level 4: Hybrid NDL, this coming Monday, June 21st. Library hours will increase (Mon.-Thurs. 10am – 7pm; Fri. & Sat. 10am- 5pm). Public seating will be restored and capacity restrictions will be lifted. Additional public computers will be available. Laura anticipates that Level 5 with full service hours will resume in September after Labor Day.
- B. Friends of the Library will be able to come into the Library staff area, effective Tuesday, June 22nd. Laura will get back to the Friends as to whether we have to complete the daily health screening form before entering the staff area.
- C. The Book Cellar storage room is quite full. Laura is hoping that our next outdoor used book sale on Saturday, July 31st will help clear out the room so we will be able to resume accepting used book donations.
- D. The Summer Reading Program just started on June 11th. In-person events for kids will be starting up in the park outside the Library (weather-permitting) next week. Library events for adults will continue to be virtual throughout the summer; hopefully, they will transition to in-person come September.

VII. Secretary's Report – Suzanne Braverman

- A. Nothing to report.

VIII. Treasurer's Report – Suzy Salsbury

- A. Income in May totaled \$6902.24, with \$5,588.50 in Membership Dues, \$715.00 in Book Cellar Sales, \$560.00 in donations from the Gift Book Program, \$1.64 in interest and dividends, and \$37.10 in unrestricted donations.
- B. Expenses in May totaled \$583.14, with \$558.14 of the expenses going toward the newsletter. Martha thought this seemed high. Suzy broke down this cost: \$351.20 for printing, \$80.00 to Sarah Milroy for design, and \$126.94 to Chris Litka for stamps and mailing stickers.
- C. In the future, checks will be coming directly from the bank, with “Friends of the Northville District Library” listed as the account holder, rather than the Treasurer.
- D. The May, 2021 Financial Report was APPROVED.

IX. Committee Reports

A. Used Book Operations – Linda Bastien

- a. The next outdoor used book sale is slated for Saturday, July 31st, with a rain date of August 7th. Books from the Book Cellar storage rooms will be put out for sale.
- b. Chris Litka will be notified to make sure that she'll help with publicizing this event, sending out email blasts prior to the sale.

B. Newsletter and Public Relations– Chris Litka

- a. Nothing to report (Chris not in attendance at the meeting).

C. Membership – Carol Murray, Kathy Fox

- a. Results from May's Membership Drive are in – we currently have 135 members (124 current members and 11 former lifetime members). Some who were previously at the \$100 membership level decreased to less expensive single and family memberships. We have one new lifetime (\$1,000) membership.
- b. We've currently reached about 61% of our budgeted \$9,500 in membership fees. Our budget was based on the past few years of membership fees.
- c. Laura reported the good news that there are currently some memberships in the Friends' Library mailbox that haven't been processed yet.
- d. The new membership incentive in the form of a raffle drawing will take place after June 30th. So far six new members, as well as six current members, are eligible for two separate drawings for a \$25 Northville Chamber of Commerce Gift Check.

D. Gift Store – Linda Schwelnus

- a. May income totaled \$278 from the outdoor used book sale. Expenses were \$12 for our monthly phone bill.

E. Volunteer Coordinator – Betty Kaiser

- a. Nothing to report (Betty not in attendance at the meeting).

F. Scholarships – Denise Stacer

- a. Denise requested verification of July 31st and August 7th (rain date) for the next outdoor used book sale so she can get teen volunteers to help with the sale.
- b. Denise was happy to share that one of our scholarship recipients (Kate Worley) already let her know that she wants to continue her volunteer work at the Library once she starts college in the fall.

G. Read to Me Program – Denise Stacer

- a. Denise asked Laura about when the Library plans to re-start the Read to Me storytime program for parents/caregivers of babies under one year of age. Laura said she wasn't sure because of vaccination issues relating to the very little ones. Denise asked that the Library keep us posted regarding a timeline for possibly resuming the Read to Me storytime program.

H. Gift Books – Claire Kreher

- a. No gifts were received, but we added 17 books to the Library collection.

IX. Old Business

- A. None

X. New Business

- A. Martha asked if we wanted to apply again this year for Community Financial Credit Union's (CFCU's) Summer of Sharing \$1,000 grant. The last time we did so, we received a grant for the STEM kits that we donated to the Library.
- B. Just a reminder that the Library will be closed this weekend because the Arts and Acts Festival will be taking place in the Library's parking lot.
- C. Suzanne Braverman, the current Secretary of the Friends of the Library Board, is resigning from her position, effective June 30th. She and her husband are returning to their home state of Pennsylvania. Please give some thought to a candidate for this position over the summer months.

XI. Adjournment

- A. The meeting was adjourned at 7:55 P.M.
- B. The next meeting is September 16th at 7:00P.M, hopefully at the Library.
- C. There are no meetings scheduled for July and August.

Respectfully submitted,
Suzanne Braverman
Secretary