



Board of Directors Meeting
Thursday, March 18, 2021

Members Present: Martha Nork, Rick Nork, Denise Stacer, Linda Bolam, Will Bastien, Linda Bastien, Claire Kreher, Regina Mingela, Linda Schwelnus, Suzanne Braverman, Betty Kaiser, Carol Murray, Dianne Tilson, Kathy Fox, Suzy Salsbury
Also present, Library Director, Laura Mancini, and Assistant Library Director, Maria Williams

Absent: Chris Litka

Guests: Jim Morche and Judy Costigan

- I. Call to Order
 - A. The Zoom meeting was called to order by President, Martha Nork, at 7:01 P.M.
- II. Attendance: Roll call taken by Linda Bolam. (See above).
- III. Approval of Agenda
 - A. The agenda was APPROVED as printed.
- IV. Review of Minutes
 - A. The FNDL Board meeting minutes of February 18, 2021 were reviewed and APPROVED with correction to the Treasurer's Report. The rate of interest will be 0.2% on the renewed CD instead of 0.25%.
- V. Election of Officers: Nominating Committee
 - A. The Nominating Committee, composed of Suzanne Braverman, Claire Kreher, and Regina Mingela, presented the slate of nominees. A thank you was expressed for the efforts of the nominating committee.
 - B. Slate of Nominees for Officers for a One Year Term (March 2021-March 2022) was presented. The candidates were voted unanimously to their positions.
 - President - Martha Nork
 - Vice-president - Denise Stacer
 - Treasurer - Suzanne Salsbury
 - Secretary - Suzanne Braverman

- C. Slate of Nominees for Directors for a Two Year Term (March 2020 - March 2022) was presented. The candidates were unanimously acknowledged to continue in their positions.
 - Gift Books - Claire Kreher
 - Gift Store Manager - Martha Nork
 - Gift Store Treasurer - Linda Schwelnus
 - Used Book Operations - Will & Linda Bastien
 - Volunteer Coordinator - Betty Kaiser
- D. Slate of Nominees for Director for a Two Year Term (March 2021-March 2023) was presented. The candidates were voted unanimously to their positions.
 - Public Relations & Newsletter - Christine Litka
 - Membership - Carol Murray & Kathy Fox
 - Read to Me & Scholarships - Denise Stacer
- E. Slate of Nominees for Board Members-at-Large for a Two Year Term was presented. They have been appointed by President, Martha Nork.
 - Dianne Tilson (March 2020 - March 2022)
 - Regina Mingela (March 2021 - March 2023)
 - Linda Bolam (March 2021 - March 2023)
 - Rick Nork (March 2021 - March 2023)

VI. Presidents Report: Martha Nork

- A. Thank you to Board members, Regina Mingela and Linda Bolam, who will be stepping down from their current positions and have agreed to stay on as Board Members-at-Large.
- B. The 2020 Annual Report was sent out and is also on the website. I will be putting hard copies in the Friends kiosk next week for those that would like one.
- C. Reminder to program and committee chairs to keep track of what is on the library website. If you need something updated, please contact Sarah Milroy. The Friends section on the library website is located in the "About" section.
- D. I attended the February Friends of Michigan Libraries (FOML) conference. The speaker's presentation was entitled: "Libraries and Friends". The importance of having a 501c3 status and also an agreement between Friends and the library was highlighted. Fortunately, we have both. Our agreement with the library has been in place for 14 years. The next meeting of the FOML is April 8th at 10 am, and I will pass on the Zoom link to anyone interested. The speaker will talk on "United for Libraries".

E. As a member of the Friends you helped make our library GREAT this past year by:

- Funding the Summer Reading Programs for Youth, Teens and Adults
- Awarding Scholarships to four local students who volunteered at the library
- Adding new materials to the International Book Collection located on the library lower level
- Purchasing the monthly Book Page magazine which is available on the front circulation desk.
- Funding recent online enrichment programs, two in December and one in January
- Purchasing sturdy bags for the thousands of curbside orders
- Providing cute tote bags for fall craft that families could pick up
- Adding to the library collection by donating Gift Books in memory or honor of someone
- Volunteering and shopping during our outside Used Book and Gift Shop sales
- Providing a “we appreciate you” treat for the staff in February

VII. Library Director’s Report - Laura Mancini

- A. The new Library Assistant Director, Maria Williams, was introduced. She started her position three weeks ago.
- B. The library is currently at “Grab and Go” status, allowing patrons a 30 minute visit to select their materials. Status could change quickly as the incidence of COVID in the community changes and is currently on the increase.
- C. The Battle of the Books was a marvelous virtual event, with 20 teams and over 100 participants. There was much excitement and enthusiasm of all the students, parents and others in attendance.
- D. Planning for the Summer Reading Program begins next week. The possibility of some outside events at various locations is being considered. “Tails and Tales” is the theme this year.
- E. Unfortunately we will not be able to have the Volunteer Fair in May. A possible fall 2021 date or next year will be considered.

VIII. Secretary’s Report - Linda Bolam

- A. No report.

IX. Treasurer’s Report - Rick Nork

- A. As of 2/28/2021, our assets total \$56,026.92. The checking account balance increased \$115.84. The S37 CD matured 3/11/2021 and was

rolled over at 0.50% for 13 months. The S38 CD will roll over in March 2022. Income year-to-date is \$724.29. Primary factors were the \$400 from the Gift Book Program, and \$261.73 in unrestricted donations. Total Expenses were Used Book Sales Tax and administrative costs including FOML dues and Chamber of Commerce dues.

B. The treasurer's report for February 2021 was APPROVED as presented.

X. Committee Reports

A. Used Book Operations - Will & Linda Bastien

- A Used Book Sale is planned for outside in the park behind the library on May 15th, with a rain date of May 22nd. Teen volunteers will be asked for help. Everything depends on the COVID status!

B. Membership - Carol Murray

- Betty Kaiser, Suzanne Braverman, Chris Litka, Denise Stacer, and Kathy Fox met with Carol to discuss membership. Suggestion was for on-line membership for next year. Paypal and other sites may be too expensive, but could be used. The traditional method of payment will be used this year.
- Rick noted that we have a Square account that he has been using to process membership charges. It could also be utilized for in-person charges if we purchase the adapter for a phone.
- A "Bring A Friend Along" theme is being developed for this year's membership drive. 'Who suggested you join Friends?' will be asked. Names of current members who bring along a new Friend will go into a drawing for a \$25 Northville Chamber of Commerce gift certificate.
- We will have the library display case for the month of May. A folder of past ideas is available for consultation.
- The library will post a notice of the Friends May membership drive.

C. Gift Store Financials - Linda Schwelnus

- No report. The Gift Shop is closed at present.

D. Volunteers - Betty Kaiser

- No report.

E. Read to Me - Denise Stacer

- Program not currently active.

F. Scholarships - Denise Stacer

- The student's applications will be picked up March 22. Winners will be chosen before April 12th.
- Winners will be announced after the Northville High School announcement of the winners.

G. Gift Books - Claire Kreher

- Since 2/18/2021 we have received no gifts. We have added 17 books to the library collection.

H. Public Relations - Martha Nork (for Chris Litka)

- Two emails have been sent out, Scholarship Opportunities and the Annual Meeting Notice.
- Articles still need to be completed for the Newsletter: The deadline for articles is March 31st.
 - a) May Book Blast
 - b) Membership article
 - c) Membership forms
 - d) "What the Friends are Reading Now"
 - e) Election of Board Members
 - f) Summer Reading Program

XI. Adjournment

- A. The meeting adjourned at 8:04 P.M.
- B. The next meeting is Thursday, April 15th at 7 P.M.

Respectfully submitted,

Linda Bolam
Secretary