



Board of Directors Meeting
Thursday, February 18, 2021

Members Present: Martha Nork, Linda Bolam, Rick Nork, Denise Stacer, Linda Bastien, Claire Kreher, Regina Mingela, Chris Litka, Linda Schwelnus, Suzanne Braverman, Dianne Tilson, Carol Murray, Kathy Fox, Suzy Salsbury, and Library Director, Laura Mancini

Absent: Betty Kaiser

- I. Call to Order
 - A. The meeting was called to order by President, Martha Nork, per Zoom, at 7:01 P.M.
- II. Approval of Agenda
 - A. A discussion of the Spring Library Program was added to the agenda under New Business. The agenda was APPROVED with the addition.
- III. Review of Minutes
 - A. The FNDL Board meeting minutes of December 16, 2020 were reviewed and APPROVED as written.
- IV. President's Report - Martha Nork
 - A. The Agreement between the Friends and the Northville District Library has been signed by all parties. The document will be reviewed annually in November and amended as required. This addition will let the Friends know of any changes to our fundraising abilities before setting the budget for the following year. In the future, the Agreement and By-Laws will be handled by the Vice-president.
 - B. We are members of the Friends of Michigan Libraries (FOML) and have paid annual dues of \$45.00. FOML is sponsoring a free, online conference on Thursday, February 25, at 10 AM. The featured speaker is Attorney Anne Serynck, who will speak on municipal ordinances and policies. A "Connect with Friends" discussion will follow. All board

members are invited to attend. Registration is required. Contact Martha for information if interested.

- C. We are not limited by the number of “Board Members-at-Large” that we may have. Potential members can be asked to attend a meeting, and become Members-at Large or just a Friends member.
 - D. Annual reports have all been handed in.
 - E. A drawer located in the Mailroom now has copies of our Bylaws, job descriptions, the 2021 Annual Report (also on the Friends website), our Roster, and government papers.
- V. Library Director’s Report - Laura Mancini
- A. The Library is open for “grab and go” which allows 30 minute visits. Local Covid numbers are coming down.
 - B. Nick Vlisides is a new Chairman of the Library Board of Trustees, replacing Alan Somershoe.
 - C. Laura suggested the Friends consider a possible Used Book Blow-out Sale” in the park in May.
 - D. Maria Williams is starting March 1st as the new Assistant Library Director.
 - E. The Battle of the Books will be held March 10th in online format for the first time ever. There will be a smaller group of 19 teams.
 - F. In March the Library will start the “1000 Books You Should Read Before Kindergarten” program complete with prizes, book lists, all based on a national program between libraries and schools.Fun!
- VI. Secretary’s Report - Linda Bolam
- A. Members reminded that the Friends Archives is stored in a horizontal file drawer in the Used Book Sorting Room. Included are formation papers, Annual Reports, and meeting agendas and minutes. Additions will be made when the room is again accessible.
- VII. Treasurer’s Report - Rick Nork
- A. The 2021 Budget was approved with the removal of the staff Christmas Lunch, and adding back the Book Page subscription.
 - B. December 2020 Report: Expenses carried over to 2021. The \$150 check for the Tax Accountant was not cashed until January and the Chamber of Commerce dues invoice (\$170) was not received until January.
 - C. January 2021 Budget Report
 - 1. Income - Membership dues were \$30.00. Donations included an anonymous check for \$200.00 from the Network for Good. Gift Books donations were \$200.00.
 - 2. Renewal of current CD’s will be at .50% at CFCU for 13 months. We currently have \$20,973.70 in Certificates of Deposit.

VIII. Committee Reports

A. Membership - Carol Murray

1. Current membership total is 165.
2. Concerns expressed regarding declining membership. Carol will be organizing a Membership Committee to work on some ideas to bolster membership. Let her know if you are interested in working on this.

B. Gift Store - Linda Schwelnus

1. Phone bill was paid this month. No other activity.

C. Scholarships - Denise Stacer

1. The committee has met and we will be participating in the high school scholarship program. The scholarships available have been posted. Flyers are on Facebook and the Library website.
2. Essay topic for applicants is "How have I made a difference volunteering at the library?" Service requirements could include volunteering with the May book sale. Applications are due in March. Awards will be made in May/June.

D. Read to Me - Denise Stacer

1. We will be in contact with the Youth Library Director regarding how our Read to Me program (when it restarts)can participate in the "1000 Books You Should Read Before Kindergarten" program.

E. Public Relations/Newsletter - Chris Litka

1. Three emails have been sent out this month, including Valentine's Day and regarding Amazon.
2. Currently working on the April Newsletter, which will include the Friends membership form and an article on membership in the Friends.
 - a) Discussion on encouragement of membership included:
 - (1) Use of Mail Chimp notes that reach 329 people. List could be compared to our membership list for differences.
 - (2) To spotlight Friends we could have an article in The Ville, a Used Book Sale with discounts for members, and start library programs with promotion of Friends (little previous response.)
3. Additional newsletter articles will be on Tuskegee Airmen library program, Battle of the Books, Election with new board roster.

F. Gift Books - Claire Kreher

1. Since December 16 we have received ten Gifts: 7 Memorials: 2 Honor, 1 Gift, for a total of \$505.00. We have added 20 books.

G. Used Book Operations - Linda Bastien

1. Agree with idea of a Used Book Sale in May.
2. We need to plan ways to accumulate books, sort them, and prepare them for sale.

IX. Old Business - None

X. New Business -

- A. Tuskegee Airmen program will be on May 24 at 7 PM. The Friends have APPROVED the \$1,000.00 from our budget to pay the entire cost of the program. It will be advertised as a Friends program prior to the presentation.

XI. Adjournment

- A. The meeting was adjourned at 8:20 PM.
- B. Our next meeting is March 18th at 7 PM. This is our Annual Meeting and elections will be held. The ballot will be emailed before the meeting.

Respectfully submitted,

Linda Bolam
Secretary

