

Northville District Library Policy on Conduct in the Library

The purpose of this policy is to protect the rights of individuals who are in the Northville District Library ("Library") to use materials and/or services, to protect the rights of staff members to conduct business without interference, and to preserve materials and facilities. Therefore, the Board of Trustees prohibits the following activities within the Northville District Library or on Library property by patrons or other persons at the Library:

Prohibited Conduct in the Library

1. Appearing without a shirt or shoes.
2. Bringing animals other than service dogs into the building.
3. Committing an act that could result in physical harm to others.
4. Consuming beverages from open (non-covered) containers.
5. Consuming or openly possessing food in Meeting Rooms except as authorized in writing, in advance.
6. Damaging Library materials, furniture, equipment, or any other real or personal property.
7. Disorderly behavior including loud talking, rudeness, and profanity.
8. Engaging in any illegal activity.
9. Entering non-public Library areas without permission.
10. Harassment, intimidation or threat of same by any person by word or action.
11. Improper use of or removing Library materials that have not been properly checked out.
12. Misuse of restrooms.
13. Sleeping in the Library.
14. Smoking or otherwise using tobacco products within twenty-five (25) feet of public entrances.
15. Soliciting, campaigning, selling, or petitioning which results in the disruption of regular Library activities.
16. Unauthorized use of the Library's computer network.
17. Unsanitary and/or offensive hygiene or behavior posing a nuisance to other persons.
18. Using cell phones in other than designated areas.
19. Using or acting under the influence of alcohol or illegal or prohibited substances.
20. Using recreational equipment, such as roller blades, skateboards, roller skates or bicycles.
21. Verbal or physical abuse towards any other individual.
22. Directing a racial slur or racially motivated language at another patron or library staff member.
23. Any other behavior or conduct which interferes with, impedes or detracts from the ability of other patrons to utilize the Library's services and/or staff to do their work.

Additional Information

All bags and other patron/individual belongings are subject to inspection by library and other authorized personnel on the basis of reasonable suspicion of wrongdoing.

Individuals are monetarily responsible for any damage done to library property. Parents or legal guardians are responsible for any damage done by their children.

Police will be notified in appropriate circumstances, including where a violator refuses to comply with library rules, if a violator refuses to show identification, or if a crime is believed to have been committed.

The library is equipped with security cameras.

Library employees reserve the right to request identification (name, address, and phone number) and to call the Northville Police.

Rules Enforcement

The Library Director or the Director's designee is vested with the discretion to impose consequences as deemed necessary and appropriate under the circumstances at the time of the violation of the Code of Conduct. Such action may include directing that the person to leave the premises immediately, pay a fine or fee for Library property damages, and/or have his/her Library privileges suspended or revoked for a period of time.

An individual whose Library privileges have been denied or who has been charged a fee for Library property damages, may appeal the decision to the Northville District Library Board by sending a written letter of appeal within ten (10) business days of the date the privileges were suspended or revoked. The Library Board will consider the appeal at its next scheduled meeting and the person will be eligible to attend and speak. He or she will be allowed 5 minutes to orally present his/her appeal to the Board. The decision of the Library Board is final, and the person will receive written notification of same within three (3) days after the meeting is concluded.

Approved by the Board of Trustees Nov. 20, 1997

Revised and approved by the Board of Trustees Jan.23, 2003

Revised and approved by the Board of Trustees Dec. 20, 2007

Revised and approved by the Board of Trustees June 26, 2008

Reaffirmed by the Board of Trustees May 25, 2011

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Revised and Approved by the Board of Trustees January 23, 2020

Revised and Approved by the Board of Trustees, December 16, 2020