

NORTHVILLE DISTRICT LIBRARY BOARD OF TRUSTEES

Special Meeting Minutes

Wednesday, December 6, 2017 at 7:00 p.m.

Northville District Library Story Time Room

Present: Trustees Joe Corriveau, Mike DeFrancesco, Jean Hansen, Jim Morche, Deborah Stanifer, Robert Sochacki and Alan Somershoe. Also present: Julie Herrin, Library Director; Anne Mannisto, Assistant Director; and Ron Cieslak, architect with Merritt Cieslak.

Chairperson Robert Sochacki called the meeting to order at 7:05 p.m.

Mike DeFrancesco referred everyone to the summary chart of 3 bids, noting the range of costs was \$48,000 from highest to lowest bid. Of the 3 bidding companies, only Metro General did not visit the library to review the project, although they were here in January 2016.

Ron Cieslak indicated he has experience working with Hicks, but not the other two companies.

There was discussion about Metro General, whose bid was the lowest, and included a time frame of 60 days, which Ron said was not possible. It was decided that Metro General's bid would not be given further consideration, as it did not seem as well put together.

Jean Hansen noted that references from the companies, indicating projects they had done, would be helpful.

Alan asked that any workers be told to park in the lot across from the Post Office, to avoid congestion in the lot behind the park or by the Library.

Ron Cieslak suggested that as a next step he will request references, from the last 3 years, with contact information from the Advanced and Hicks, to be received by middle of next week. He will pass the information onto the Library for follow up phone calls. Then the decision will hopefully be finalized before Christmas, at the next Board meeting.

MOTION: Robert Sochacki moved to adjourn the Special Board meeting; Alan Somershoe seconded it. The meeting was adjourned at 7:45 p.m.