



Board of Directors Meeting  
Wednesday, November 20, 2019

Members Present: Denise Stacer, Linda Bolam, Claire Kreher, Regina Mingela, Chris Litka, Linda Schwelnus, Suzanne Braverman, Carol Murray, Betty Kaiser, and Laura Mancini, Library Director

Guest: Kathy Fox

Absent: Martha Nork, Rick Nork, Linda Bastien, Will Bastien

I. Call to Order

The meeting was called to order by Vice President, Denise Stacer, at 7:00 P.M.

II. Review of Minutes

The FNDL Board meeting minutes of October 17, 2019 were reviewed and APPROVED with no additions or corrections.

III. President's Report- Denise Stacer for Martha Nork

- A. Thank you to Laura Mancini for submitting a nice article about the Friends in the Northville Record during Friends of the Library Week in October.
- B. The Community Reads program is one of the items that the Friends support. This year's book, Beautiful Music, was written by Michael Zadoorian. A program related to this was held here at the Northville Library on October 23rd, and the author spoke at the Novi Library on November 13th. I was invited to attend a very nice dinner with the author along with other library staff members before the program in Novi. I encourage all board members to attend the author program next year as they are very interesting.
- C. Our final program this year is the Twelfth Night Singers, on December 10th at 7 PM, in the Community Center. Carol Murray will attend for the Friends. Reservations are still open online if you would like to attend.
- D. The Board voted via email, with ten votes in favor of eliminating the Program Director position formerly held by Jim Morche. This means that all programming will be done by Adult Services. The Friends will have the opportunity to choose and fund various programs throughout the year, but all arrangements will be made by library staff members. I have requested

that we maintain Picks and Sticks and Pals, and the Twelfth Night Singers as two that we continue to sponsor.

- E. A donation to honor Jim Morche upon his retirement was discussed and voted upon. The motion passed to honor Jim's retirement with a \$50.00 gift book.
- F. Linda Schwelnus will attend the Library Board of Directors' Meeting Thursday, November 21 at 7:30 PM, in place of Martha Nork.

#### IV. Library Director's Report - Laura Mancini

- A. Community Reads this year featured the book, Beautiful Music, written by Michael Zadoorian, a Detroit native. His presentation at the Novi Library had the highest attendance of any Community Reads event, with 182 people in attendance, and the highest book circulation with 700 checkouts. Thank you to the Friends for supporting this program.
- B. Library Board update: Nick Visidies was appointed to replace the position vacated by Jim Morche. Nick lives in the township and is a professor at the University of Michigan-Dearborn. With the departure of Suzanne Schimanski-Gross, the board has one vacancy to fill. There are three candidates for this position and interviews will take place the first week of December.
- C. The Library's new International Language collection has debuted with titles now available in Spanish, Hindi, Chinese, and Japanese. The collection was started to reflect the growing diversity of the Northville communities.
- D. Dorie Freebury's last day will be December 2nd. In accordance with her wishes, there will be no farewell party. Interviews for the Head of Youth Services positions are ongoing.
- E. Annual Campaign letters will be mailed out next week. Thank you to Friends for supporting the costs associated with this program.
- F. The winter library newsletter will also be mailed out next week. It features details of winter programs and provides information about the five new databases the Library has procured and made available along with the expansion of our ebook program.
- G. Programming: Picks and Sticks was held in October with 58 people in attendance. Twelfth Night Singers will be December, with 49 registrants already. We are working with Martha Nork to develop a protocol for Friends to suggest and sponsor programs in 2020.
- H. The Staff Holiday Party will be Thursday, December 5th. All Friends are welcome to attend.

- I. The 2020 Friends Wish List was distributed and discussed. (A copy is attached.)
  1. The Friends Board will vote on this list in December after Rick Nork has a chance to put together the proposed budget.
  
- V. Treasurer's Report - distributed for Rick Nork
  - A. As of October 31, 2019, we have total assets of \$62,721.88. There is a balance of \$42,307.62 in the checking account, and the two certificates of deposit have a balance of \$20,414.26.
  - B. October was a good month for revenue, and year-to-date we have already achieved total year revenue budget. All revenue categories are on track to meet or exceed budget for the year. Well done all.
  - C. Expenses are also well within budget. The scholarship money returned by Butler University was recorded as a credit to scholarship expense, so that is why YTD expense in the category is only \$500.
  
- VI. Committee Reports
  - A. Gift Books - Claire Kreher
    1. Since October 17th we have received six gifts: 3 Memorial and 3 Honor, for a total of \$399.50.
    2. Fifteen books have been added to the collection. Also, nine "Little Me" Storytime Early Literacy supplemental materials were added, including: hand puppets, DK Touch and Feel Picture Cards, and Scholastic Early Learners Flashcards.
  
  - B. Public Relations - Chris Litka
    1. Emails have been sent out regarding Amazon Smile, and the Picks and Sticks program. There was a poor attendance at the program due to weather.
    2. An email will go out and article placed in the Ville on the upcoming program, Twelfth Night Singers.
  
  - C. Newsletter - no report.
  
  - D. Membership - Regina Mingela
    1. As of today we have 212 memberships.
  
  - E. Gift Store - Linda Schwelnus

1. October total income was \$1,031.38. Our expenses were \$1,044.88, for an overall deficit for the month of -\$13.50.
2. The Gift Store has contributed \$2,500 to the FNDL budget this year.
3. Membership Shopping Days sales were down this year related to the poor weather that weekend.

F. Scholarships - Denise Stacer

1. The committee met and decided to reoffer Gabriella Iriarte the scholarship she received last year if she re-enrolls college or a university..
2. A \$1,000 scholarship this year will be sponsored by the Northville Marathon Bridge group, This allows us to offer four scholarships this coming year: \$1,000 from the Northville Marathon Bridge Group and the three Friends \$500 scholarships.

G. Read to Me - Denise Stacer

1. Twenty-three children were in attendance this last month.
2. Miss Nancy will be doing the December program. Appointment of a new Youth Director is anticipated to set direction for this popular program.

H. Volunteer Coordinator - Betty Kaiser

1. Kathy Fox, a new member who currently works in the Gift Store, was invited to attend tonight's Board meeting. Kathy also helped us with Cider on Sunday.

VII. Old Business

A. Cider on Sunday - Carol Murray

1. Martha Nork did a complete report on the event which can be a guideline for next year. Comments: People love it. Really positive response to the used books.
2. There was a discussion on possible display of baskets and presale of tickets for the baskets next year.

VIII. New Business

A. Volunteer Fair - report from Martha Nork

1. The committee met to begin discussing the Volunteer Fair. Committee members are: Chris Litka, Carol Murray, Linda Bolam, Regina Mingela, Betty Kaiser, Martha Nork, and Karen Fehl.

2. The purpose of the fair is to educate the Northville Community about local organizations that have volunteer opportunities. At the same time, these organizations would have a place to share what they do and find potential volunteers.
3. The event will be held in collaboration with the library and will take place on the main floor of the library. The date will be Saturday, May 16th from 11-1. We are hoping to have 12-15 organizations represented.

IX. Adjournment

The meeting adjourned at 7:53 PM.

Our next meeting is Thursday, December 12th at 7:00 PM.

Respectfully submitted,

Linda Bolam  
Secretary