



Board of Directors Meeting  
Thursday, October 17, 2019

Members Present: Linda Bolam, Rick Nork, Denise Stacer, Will Bastien, Linda Bastien, Claire Kreher, Regina Mingela, Chris Litka, Linda Schwelnus, Suzanne Braverman, Betty Kaiser, and Carol Murray

Absent: Martha Nork

- I. Call to Order
  - A. The meeting was called to order by Vice-president, Denise Stacer, at 7:03 P.M.
- II. Approval of Agenda
  - A. The agenda was APPROVED as presented.
- III. Review of Minutes
  - A. The FNDL Board meeting minutes of September 19, 2019 were reviewed and APPROVED with correction to the date under "Review of Minutes". Rick Nork will offer a correction of the September financial report at the November meeting, which will be included in the minutes.
- IV. President's Report- Denise Stacer for Martha Nork
  - A. Volunteer Fair
    1. A committee will be formed to work on the Volunteer Fair which was discussed at the last meeting.
    2. The fair will most likely take place in Fall 2020, and will be a way for the community to learn about local organizations and volunteer opportunities that are available.
    3. Because of limited space, we will be generating a list of organizations to ask, and will work closely with the library staff.
    4. Anyone interested can sign up now or contact Martha.
  - B. Honoring Dorie Freebury on her retirement
    1. A \$50.00 Gift was agreed upon to honor Dorie's retirement and all the collaboration she has given Friends over the years. Books will be selected by Dorie.

- C. Cider on Sunday (see reports)
- V. Library Director's Report - report from Laura Mancini, read by Denise Stacer
  - A. Michigan Library Association (MLA) Conference
    - 1. Laura Mancini and Karen Fehl are attending the conference, October 16-18. Ten librarians from Northville will attend at least one of the days. Great conference for new ideas/programming/library trends.
  - B. Board of Trustees
    - 1. Suzanne Schimanski-Gross gave her resignation October 7: she has moved to South Lyon and cannot serve on the board. Alan Somershoe is actively looking for someone to fill the 3-year vacancy. If you know anyone, please contact Laura Mancini.
  - C. September Programs
    - 1. Adult: 15 programs/412 attendance. 76 attended Tipping Point's "Every Brilliant Thing" on September 30 at the Community Center, sponsored by the Friends. Thank you Friends! Eloise program on October 15 had 83 attendees, another program sponsored by the Friends.
    - 2. Teen: 2 programs/17 attended. 32 teens attended Natalie's first TAB meeting of the season!
    - 3. Youth: 18 programs/404 attended. Bookwalk in Maybury Park 9/21 to 10/5 was a success. Thanks to FNDL for hosting the kickoff event with cider and donuts. 59 people attended the kick-off event.
  - D. Community Reads Author Event
    - 1. Michael Zadoorian, author of "Beautiful Music": Wednesday, November 13 at Novi Library. He's supposed to be an excellent speaker. Register via Novi's website. 140 people registered so far, room for 200!
  - E. Friends Wish List Items
    - 1. Teen furniture delivered today! Check out the new table and chairs behind the Teen Fiction stacks over by the window facing Cady St. Thank you Friends!
  - F. National Friends of Libraries Week October 20 - 26.
    - 1. Letter to the Editor in today's (Oct. 17) **Northville Record**. (copy attached).
    - 2. Buttons for Friends members. Feel free to wear next week.
- VI. Secretary's Report- Linda Bolam
  - A. No report.
- VII. Treasurer's Report - Rick Nork

- A. As of September 30, we have total assets of \$57, 842.58 (Checking + CDs). There was a small income of \$2,379.88 during the month of September. No expenses cleared during the month.
  1. There has been an increase in the value of assets from the end of last year.
  2. Membership revenue is down from last year.
  3. Total income is about the same as last year at this time.
- B. Expenses
  1. We need to budget a little more for supplies, Honor Gifts, and Miscellaneous next year. Should Honor Gifts be a separate line item so we can track it?

## VIII. Committee Reports

- A. Public Relations - Chris Litka
  1. Emails have been sent regarding Cider on Sunday, and will be sent out for Members' Shopping Days.
  2. Articles were written for the **Ville** about upcoming "Picks and Sticks" and "Twelfth Night Singers".
  3. An article on Cider on Sunday was sent to the **Northville Record**.
  4. Our **Newsletter** has a new look thanks to the efforts of Chris Litka, Martha Nork, and Sarah Milroy's contributions.
- B. Used Book Operations - Will Bastien
  1. The September Book Cellar income was \$1,123.40.
  2. We received a check for \$1,300.00 today from the book vendor. So far we are over our projected budget for the year.
  3. Chris Litka asked if it would be helpful to send out an email asking for used fiction books to increase the Book Cellars inventory. Will Bastien would like one to be sent out.
- C. Membership - Regina Mingela
  1. We have 207 memberships, which includes 12 businesses/organizations. In October 2018 we had 188 memberships.
  2. In July we sent out reminders to 48 lapsed members, requesting renewals. We received 23 responses (50%)
- D. Gift Store - Linda Schwelnus
  1. The income for October was \$1,003.57.
  2. The first \$1,000 of the budgeted commitment to Friends has been paid.
- E. Scholarships - Denise Stacer

1. We received a donation of \$1,000.00 from Judy Blackburn on behalf of the Northville Marathon Bridge group for the 2020 scholarship program. It is not sure whether this will go to one or more students, or just one scholarship in the name of the Northville Marathon Bridge group. Denise will inquire regarding this. Linda Bolam will write a thank you to Judy Blackburn for the donation.
2. Denise Stacer has been assigning weekly tasks to the Teen Volunteers based on the needs of the Book Cellar or other areas. So far there has been fair participation from the group.
3. One of our scholarship recipients from last year, Gabriella Iriarte, has dropped out of university. The \$500 scholarship money sent to Butler University has been returned.

F. Gift Books - Claire Kreher

1. Since September 2019, we have received three gifts: two Memorial, one Honor, for \$163.97.
2. We have added 8 books to the collection. Youth Librarian, Dorie Freebury selected a prewriting magnetic board and a building language photo library as part of the Friends donation in memory of Stephanie Seyfarth.

G. Read to Me - Denise Stacer

1. Denise attended the program for the first time. Three bags were given out to new attendees.
2. Programs are scheduled through November and December. They have been a good way to get our name out to new parents. There will be no gap of coverage in the program when Dorie leaves.

H. Programs

1. Jim Morche is retiring and will need to have a replacement. He is willing to provide guidance for anyone who takes over the role next.

IX. Other Reports:

A. Volunteers - Betty Kaiser

1. No new volunteers

B. Cider on Sunday

1. The event will be Sunday, October 20th, from 1:30 to 4 P.M.
2. Teen volunteers will help with the craft table.
3. Setup: napkins & plates - Carol Murray, Ice bags - Linda Schwelnus, Ice chests - Linda Bolam & Rick Nork, Flowers, baskets, and help with set-up - Suzanne Braverman.

The meeting adjourned at 7:55 P.M.

Respectfully submitted

Linda Bolam  
Secretary