



Board of Directors Meeting
Thursday, June 20, 2019

Members Present: Martha Nork, Linda Bolam, Denise Stacer, Rick Nork, Linda Bastien, Claire Kreher, Regina Mingela, Linda Schwelnus, Karen Fehl, Assistant Library Director

Absent: Jim Morche, Carol Murray, Betty Kaiser, Stephanie Seyfarth, Chris Litka, Will Bastien, Suzanne Braverman

- I. Call to Order
 - A. The meeting was called to order by President, Martha Nork, at 7:02 P.M.
- II. Approval of Agenda
 - A. The agenda was APPROVED as presented.
- III. Review of Minutes
 - A. The FNDL Board meeting minutes of May 16, 2019 were reviewed and APPROVED with no additions or corrections.
- IV. Introduction of Scholarship Recipients
 - A. Northville High School - Shruti Pandey. Shruti is planning on attending MSU in Prelaw, majoring in Business and Political Science. Her dream job is to become an attorney with her own law firm.
 - B. Home Schooling - Gabriela Iriarte. Gabriela will be attending Butler University, majoring in Dance and Arts Administration with a focus on ballet. She hopes to be a ballerina and work in the music industry.
 - C. An article and photo of the recipients will appear in the Library Newsletter and the FNDL Newsletter. The Friends first annual scholarships of \$500 were awarded each winner.
- V. Presidents Report - Martha Nork
 - A. The Friends have sent a floral arrangement to Jim Morche who is in rehabilitation.
 - B. A book will be donated in honor of Scott Frush, our former Treasurer. A \$25 donation was APPROVED.

- C. Participation in the Northville Farmers Market on Thursday, September 19th was discussed. The Chamber of Commerce will provide the tent and table & chairs. The Friends agreed to man a booth from 9-12 noon.
 - 1. Flyers will be created. The sale of used books was approved by Linda Bastien. Volunteers will be needed for this event.
- D. Cider on Sunday will be held on October 20th. Stephanie Seyforth is not available and Martha Nork will need help in her absence. We need to obtain and make raffle baskets. Linda Bolam volunteered to purchase the cider and donuts from Parmenter's. Help will also be needed to set-up on the day. We have done a craft the past two year. Martha asked if we have enough help to hold this event this year?

VI. Library Director's Report - Karen Fehl

- A. Summer Reading Program: A Universe of Stories, is now underway. Thanks to the Friends for helping with the first 3 days of registration and with supplying the tote bags. The tote bags turned out well this year and 375 bags have already been handed out.
- B. Northville Farmers Market - Library will have a table on July 11 from 9am-noon.
- C. Online Meeting Room Reservation System, Assabet, is now available. Reservations for either the Carlo Room or the Friends Community Room are included. If division of the Carlo Room is desired that reservation must be done at the Librarian's Desk.
- D. A new library website is needed because of lack of support on the backend of the current website. Please fill out the online survey, the library would like your input on this project and you have a chance to win a \$50 Amazon gift card. The project will take several months, possibly ready by the end of the year.
- E. Programs -
 - 1. Adult: 15 programs with 300 attendees.
 - 2. Teen: 5 programs with 73 attendees
 - 3. Youth: 11 programs with 1363 attendees
 - 4. TechExpert: 8 programs with 8 attendees
 - 5. Trivia Game of Thrones, July 30th at Sports Den, from 7 - 9. Could use some volunteer assistance with setup and assistance during evening.
- F. Friends Wish List Items:
 - 1. Telescopes are circulating as of June 3rd and are available to Northville cardholders.

2. Fixit Bicycle Station had the pad installed this week. It will be ready for use when all the equipment is purchased.
 3. Playaways Collection - \$1000 worth of items have been purchased.
- G. Volunteers Appreciation Event is Wednesday, August 14th from 7 - 8 pm.. Invites will be going out July 15th.
- H. Laura Mancini thanks Martha for the opportunity to meet all the Store volunteers.
- I. Suggestion for Community Financial Credit Union's Summer of Sharing grant: more children's Playaways.
- VII. Secretary's Report - Linda Bolam
- A. Linda read a thank you note from Anne Mannisto for the tile we gave to the library as an Honor gift upon her retirement.
- VIII. Treasurer's Report - Rick Nork
- A. A copy of the May meeting minutes is required by the bank to show that Rick Nork was elected Treasurer to replace resigning Scott Frush.
 - B. Financial report shows assets to date of \$64,528.93, the total of the checking account balance and CDs.
 1. It was noted the membership dues to date are only 62% of budget following our May membership drive.
 2. Used Book Sales - vendor sales are down from last year. Difference to date may be due to change to quarterly checks from the book vendor.
 - C. It was questioned if Honor Gifts should be a separate category under income.
- IX. Committee Reports
- A. Public Relations - Chris Litka
 1. Five emails have been sent out this month. The frequency is agreeable to board.
 2. Chris has written a book report on "What Friends are Reading Now." This will appear in our next Friends Newsletter.
 3. Chris will contact Kurt Kuban of The Ville regarding our new scholarship program.
 - B. Used Book Sales - Linda Bastien
 1. The Cellar income for May was \$1092.77. This included a check for \$105.00 from the woman who resells books in Manistee.
 - C. Membership - Regina Mingela
 1. We have 169 members, including 12 businesses/organizations and 4 students.

2. On June 4 the Membership Level Revision Committee met, including Regina Mingela, Linda Bolam and Chris Litka. Last year, in an effort to clarify our membership levels, we added a "Business" designation. This year, the Friends are reaching out to area teens, offering volunteer opportunities and scholarships. To further entice teenagers to interact with the Friends, the committee recommends changing the "Student" membership designation to "Teen". A \$5.00 annual membership charge will continue for this category.

D. Gift Store - Linda Schwelnus

1. The store total income for May was \$1,536.16, bringing the year-to-date income to \$6,353.55.
2. Total expenses for May were \$1,056.89, bringing year-to-date expenses to \$3713.42.
3. Minimum for purchases from suppliers have increased. We are already purchasing for Christmas.

E. Gift Books Program - Claire Kreher

1. Since May 16th we have received four gifts, three Memorials, and one Honor for donations of \$105.00.
2. Two books have been added to the library collection.

F. Read to Me Program - Stephanie Seyfarth

1. There are no programs this summer.
2. We may need to wait and see how Stephanie progresses to find a substitute to assist with the program.

G. Programs - Martha Nork for Jim Morche

1. July 23rd is the next Friends Program at the library.
2. Volunteers are needed to announce the program in Jim's absence and to hand out brochures for the Friends.

X. Old Business

- A. Art and Acts Festival on June 22 will be held outside if weather permits. If weather is poor, we can use the Carlo Room until 12:30, then can use the Friends community Room.

Tables and chairs, and tablecloths are available.

Suzanne Braverman and Martha will be there at 10 AM. Denise Stacer will work with teen volunteers to take charge of the event.

Stephanie Seyfarth has cut out craft materials and has glue sticks.

- B. Martha handed out the meeting schedule for 2019-2020.

Our next meeting will be September 19, 2019 at 7 PM.

Respectfully submitted,

Linda Bolam
Secretary