



Board of Directors Meeting
Thursday, May 16, 2019

Members Present: Martha Nork, Linda Bolam, Claire Kreher, Regina Mingela, Chris Litka, Linda Schwelnus, Suzanne Braverman, Denise Stacer, Stephanie Seyfarth, Betty Kaiser, Jim Morche, Laura Mancini, Library Director

Absent: Carol Murray, Linda Bastien, Will Bastien, Scott Frush

I. Call to Order

A. The meeting was called to order by President, Martha Nork, at 7:02 P.M.

II. Approval of Agenda

A. The agenda was APPROVED with the addition of: A. Chamber of Commerce request under New Business.

III. Review of Minutes

A. The FNDL Board meeting minutes of April 18, 2019 were reviewed and APPROVED with no additions or corrections.

IV. President's Report - Martha Nork

A. Thank you to our display case committee: Regina Mingela, Linda Schwelnus, Stephanie Seyfarth, and Suzanne Braverman. Great job displaying the Friends projects and presence in the library! Regina reports the addition of the box for new memberships is a success.

B. The library is seeking a volunteer to attend Trivia Nights at the Sports Den to help Samantha. This group is intended for those in their 20s and 30s. Events are held once a quarter on Tuesdays from 7-9. The next one is July 30th, Game of Thrones.

C. I attended the Northville Chamber Networking Mixer on April 30th at Schoolcraft College. It was a good event and I showed the Summer Reading Program tote bag. Lots of interest in the bicycle fix-it station which is on the Library Wish List.

V. Library Director's Report - Laura Mancini

- A. The parking lot has been paved and the project completed. The disruption did not deter the donation of used books to the library!
 - B. Our water systems remain a concern and may mean future water cut-offs in the library.
 - C. "Grow-town Stations" were set up in district libraries, including Northville District Library. Seeds are being grown by area children who use donated flower and vegetable seeds for their projects.
 - D. Various Juvenile Playaway stories are available for checkout for use on privately-owned ear phones. Telescopes have arrived for use with the Summer Reading Programs. They may be checked out for 10-day periods. Both purchases were part of the Library Wish List and funded by the Friends.
 - E. The opening of the Bookwalk, "Giraffes Can't Dance", is at Ford Field, on Sunday, May 19th. It will be held in the library in case of rain.
- VI. Secretary's Report - Linda Bolam
- A. The current archiving process for the Friends records has been questioned as we now have four means of saving Board Minutes and other records: a file drawer with paper records in the Book Cellar, the saving of monthly minutes by the secretary, posting of minutes on the Friends website, and maintenance of monthly minutes on a thumb drive. Martha Nork will question a legal resource at the Friends state level for the legal requirements for archiving our records. When a clear directive is established, the Friends minutes will be edited and archived in the proper locations.
- VII. Treasurer's Report - Scott Frush, reported by Martha Nork
- A. As of April 30, 2019 we have a balance of \$40,938.19 in the checking account. The Certificates of Deposit are valued at \$20,138.68. Total balance is \$61,076.87.
 - B. Expenses have included gift books for the library collection, payment for Battle of the Books, Microfilm Restoration, and rain bags for the library's use.
 - C. The Treasurer's Report was APPROVED.
 - D. Martha proposed that Rick Nork assume the treasurer's role until March 2020 in place of resigning Scott Frush. He has agreed. It was moved that Rick Nork be elected as the interim treasurer for FNDL. He will work with Scott Frush to clarify the duties of Treasurer.
- VIII. Committee Reports
- A. Used Book Operations - Will Bastien, reported by Martha Nork

1. Cellar sales for April: \$1039.75. Vendor check received in April (check written every three months.): \$1304.87. Total income for April is \$2344.62.

B. Memberships - Regina Mingela

1. Our current membership is 124, including 11 businesses.
2. Thank you to Suzanne Braverman, Linda Schwelnus and Stephanie Seyfarth for an outstanding display case. It appears that patrons are using the applications in the attached box on the display case.
3. Members are also using personal envelopes to mail in their renewals, after an explanatory e-blast from Chris Litka stating that renewal envelopes were lost in a postal snafu.

C. Scholarships - Denise Stacer

1. Two recipients were chosen for the Friends first scholarships. Linda Schwelnus will present the NHS recipient with the scholarship award at the Honors Convocation. The home-schooled recipient was notified and was very excited to be chosen. She will attend the FNDL meeting in June to receive her award.
2. The scholarship is slowly gaining notice and hopefully will result in increased requests to volunteer to assist Friends in their efforts.

D. Gift Store - Linda Schwelnus

1. Our April total income was \$1,370.20. Expenses for the month were \$1,355.50. The net Income for April was \$14.70.

E. Newsletter - Martha Nork for Will Bastien

1. Suggested that the format for the Newsletter needs updating. We may request Sarah Milroy assist with formatting to help Will as editor.
2. Suggested that the Hours of Operation for the Book Cellar be listed.
3. Chris will write an article on the Friends Gift Book Program to highlight this fine program.

F. Read to Me - Stephanie Seyfarth

1. One gift bag was given out in April, and four bags were given out in May.
2. As no programs are held during the summer, the next program will be in September.

G. Programs - Jim Morche

1. Upcoming programs include:

- a) June 18 - Thomas Edison, Beyond the Light Bulb, the Man with More Than a Thousand Patented Inventions, with Joe Oldenburg
- b) July 23 - 50th Anniversary of the Lunar Landing, presented by astronomy/physics tech, Jesse Lee Mason
- c) Sept. (date to be set) - Living Fully with Low Vision, co-sponsored by FNDL and the library.
- d) Oct. 15 - Eloise: Facts and Fiction, with novelist D.E.Johnson. In the Carlo Room.
- e) Nov.12 - Picks and Sticks and Pals.
- f) Dec.10 - 12th Night Singers

H. Public Relations - Chris Litka

- 1. Mailchimp is now charging for certain formats. We will continue with basic formats and evaluate later.

I. Gift Books Program - Claire Kreher

- 1. Since April 18th we have received one gift, a Memorial for \$25.
- 2. We have added three books to the library collection.

IX. Old Business

A. Arts and Acts Festival

- 1. Event will be held Saturday, June 22. Stephanie Seyfarth will chair the Friends craft table on the library porch. She needs glue sticks for projects, which will be purchased from the budget.
- 2. Volunteers are needed especially at the beginning at 11 AM, for 2 hours. Please let Stephanie know if you can help with this.

X. New Business

A. Northville Chamber News - Martha Nork

- 1. After Business Hours Networking Mixer will be at the Northville VFW on Main St., Tuesday, May 21, from 5-7 PM. Regina Mingela, Martha Nork, and Betty Kaiser will attend.
- 2. The Chamber of Commerce is offering opportunities to showcase small local organizations at the Northville Farmers Market. A group would have the use of a tent, table and chairs for no charge, thanks to Masco Corporation. This one-time opportunity would be on a Thursday from 9-12 N.
- 3. Mailing Inserts - 100 sheets for the Chamber of Commerce information packets cost \$30. These would be information sheets about the FNDL. Chris Litka will ask Karen Fehl or Sarah Milroy if the library also puts information in the packet.

XI. Adjournment

A. The meeting was adjourned at 8 P.M.

Respectfully submitted,

Linda Bolam. Secretary