



Board of Directors Meeting
Thursday, April 18, 2019

Members Present: Martha Nork, Linda Bolam, Will Bastien, Linda Bastien, Claire Kreher, Regina Mingela, Chris Litka, Linda Schwelnus, Suzanne Braverman, Denise Stacer, Stephanie Seyfarth, Karen Fehl, Assistant Library Director

Absent: Jim Morche, Carol Murray, Betty Kaiser, Scott Frush

- I. Call to Order
 - A. The meeting was called to order by President, Martha Nork, at 7:04 P.M.
- II. Approval of Agenda
 - A. The agenda was APPROVED as presented.
- III. Review of Minutes
 - A. The FNDL Board meeting minutes of March 21, 2019 were reviewed and APPROVED with no additions or corrections.
- IV. President's Report- Martha Nork
 - A. Copies of the Meeting Room Policy for the Library were distributed to board members. The Friends Board members should have a basic understanding if the public asks about the Library policy.
 - B. The Book Walk will be held at Ford Field in Northville this year. Opening day is Sunday, May 19th from 1-2:30 P.M. Two volunteers are needed to man the welcoming table. Volunteers would explain the Book Walk, and hand out cookies and beverages to guests. This year's book selection is "Giraffes Can't Dance".
 - C. The new rain bags are now in stock. We ordered 6000 bags from Janway. The bags all fit into drawers at the end of the circulation desk near the selfcheck machine.
 - D. The Friends of Michigan Libraries (FOML) Conference was Thursday, March 8th, at the Novi Public Library. One idea that was discussed: Novi Library is hosting a Community Volunteer Fair on Saturday, April 27th

from 10-1. Chuck Gaidica is opening the event. The public will have a chance to meet with several local organizations to find out about volunteer needs. FOML Merit Awards were given to two libraries for their projects.

V. Library Director's Report - Karen Fehl for Laura Mancini

- A. Thank you to the FNDL for the treats for the library staff during National Library Week.
- B. Banners celebrating National Library Week will remain up until April 21st.
- C. As part of the Community Reads programming, the Novi Library hosted Charlie LeDuff speaking on his book "Shit Show". There was a good attendance for the program.
- D. Natalie, our Teen Services Librarian, held button-making activities for patrons in the library lobby.
- E. The Library Parking Lot will be closed beginning April 22 for 2-3 weeks during repavement of the lot. Parking may be available on Cady St., at the school, Art House, and next to the Fire Department.
- F. Library Meeting Room Reservations will soon be implemented.
- G. The library's website is to be renovated. Comments from the public will be solicited before any changes are introduced.
- H. Our restored microfilm of the Northville Record and also the Fire King cabinets have been delivered.
- I. Additional Wish List Request: "Every Brilliant Thing" that was presented at the Tipping Point Theater last year, is being sought by the Library. They would anticipate 50-100 people as most desirable size audience. It could be presented at the Community Center, possibly for September 2019. After discussion and review of the Friends budget, the board approved \$900.00 for this project.
- J. Summer Reading Program:
 - 1. "A Universe of Stars" is the theme for this summer's program. Brochures and handouts have arrived from the printer.
 - 2. The program will be June 14 until August 10, 2019.

VI. Secretary's Report - Linda Bolam

- A. Thank you to Denise Stacer for covering the March FNDL Board minute-taking so beautifully!

VII. Treasurer's Report - Martha Nork for Scott Frush

- A. As of March 31, 2019, we have a balance of \$47,303.05 in our checking account, and Certificates of Deposit with total of \$20,138.68. Total assets are \$67,441.73.
- B. Total year-to-date income is \$5,695.31, which is 17% of our budget.

- C. Scott suggested that we consider purchasing another CD or two since our current cash balance has increased. After discussion, it was agreed that we wait a couple of months before purchasing any CD's and have several large checks clear the bank.

VIII. Committee Reports:

A. Membership - Regina Mingela

1. As of April 18th we have 216 memberships, including 12 businesses.
2. Unfortunately many new membership envelopes included with the recent Newsletter apparently fell out and were mailed separately. It will be challenging to correctly mail the envelopes now.
3. The Friends display case will go up on May 1st. Thank you to Stephanie Seyfarth, Suzanne Braverman, Linda Schwelnus, and Regina Mingela for their artistic efforts on the display case.

B. Gift Store - Linda Schwelnus

1. March was a successful month in the store, with an income of \$1,426.35. Expenses were \$404.97. Net Income was \$1,021.38.
2. The 1st quarter sales taxes have been paid.
3. Membership Shopping Days planned for May 3, 4, and 5.

C. Scholarships - Denise Stacer

1. A homeschooled student and one student from Northville High School have been named recipients of our first FNDL Scholarships. Both will be notified of their scholarships in May. They will have an article and photograph in the September Newsletter.

D. Newsletter - Will Bastien

1. Thank you to Regina Mingela, Linda Bastien, Martha Nork and Will Bastien for their work in getting the Newsletter mailed.
2. The next Newsletter will go out the end of September and highlight "Every Brilliant Thing", the FNDL Scholarship recipients, and Cider on Sunday.

E. Gift Books Program - Claire Kreher

1. Since March 21st we have received 3 Gifts, 2 Memory and 1 Honor, for donations of \$127.00.
2. Seven books have been added to the collection.

F. Read to Me Program - Stephanie Seyfarth

1. The first program for Stephanie will be April 19th and she is ready to go!

G. Public Relations - Chris Litka

1. Chris is seeking new ideas for the emails and eblasts that she is sending out.

H. Used Book Operations - Will and Linda Bastien

1. Used book sales in the Cellar and with our vendor have been very good, with a monthly total for March of \$1,157.61.
2. Additional sales from the last three months will be resulting in an additional check from the vendor.
3. Donated books that accumulate in the upper library room will be moved daily to the lower area by the library teen volunteers. The library has purchased a new 8-foot metal shelving unit for the storage area. So many book are being donated that it may be necessary to add an additional day for scanning and sorting the books.

I. Other Reports

1. Volunteer Coordinator - Betty Kaiser
 - a) No report.

IX. New Business

A. Arts and Acts Festival

1. The Art House contacted the Library regarding participation in the Festival, June 21-23. We will have a craft table on the front porch of the Library on June 22 from 11 AM to 4 PM, depending on the supply of craft materials. It will be combined with a Storytime in the Library. Stephanie Seyfarth is coordinating the effort.

B. Chamber of Commerce Event - April 30

1. Rise and Shine event will be at Schoolcraft VisTaTech. Martha Nork will be attending and others are welcomed to go.

X. Adjournment

- A. The meeting adjourned at 8:32 PM.

Our next meeting is Thursday, May 16, 2019 at 7:00 PM.

Respectfully submitted,
Linda Bolam
Secretary

