

**Board of Directors Meeting of the Friends of Northville District Library**  
**Thursday March 20, 2014**

**Minutes**

Members Present:

Erin McDermott, Martha Nork, Linda Bolam, Sandy Walts, Julie Herrin, Deborah Stanifer, Claire Kreher, Chris Litka, Regina Mingela, Linda Schwelnus

Guests:

Alan Somershoe, Jean Hansen, Marilyn Randall, Patricia Custer

Members Absent:

Carol Oldenburg, Joe Oldenburg, Judy DeFrancesco, and Jim Morche

I. Call to Order

Meeting called to order at 7:03 P.M. by Vice President, Erin McDermott, acting in President Carol Oldenburg's absence.

II. Approval of the Agenda

The agenda was APPROVED.

III. Approval of the Meeting Minutes of February 20, 2014

The minutes were APPROVED with no corrections.

IV. President's Report- given by Erin McDermott

A. Erin welcomed our guests and asked for any comments. There were no guest comments.  
B. The 2013 Annual Report with the ballot for Nominees to the Board of Directors was distributed. The ballot was accepted as presented.  
C. The election was called for. All nominees for board officers, directors and incumbent directors were unanimously APPROVED. The new officers are: President, Carol Oldenburg, Vice-president, Erin McDermott, Treasurer, Deborah Stanifer, Secretary, and Linda Bolam. The new directors are: "Read to Me" Program, Judy DeFrancesco, Gift Books, Claire Kreher, Gift Store Manager, Martha Nork, Gift Store Treasurer, Linda Schwelnus, Newsletter, Sandy Walts. The incumbent Directors are: Public Relations, Christine Litka, Membership, and Regina Mingela.

V. Library Director's Report – Julie Herrin

A. Statistics for February showed a pattern similar to previous months this winter. Circulation has been down, partly due to the weather. Downloads with eBooks are up. We had thirty-eight groups who used the meeting room. Seventeen faxes were sent.  
B. We have a new resource, Zinio, full electronic magazines able to be read on computers or an iPad.  
C. Continuing education events involved library personnel with Michael speaking at a statewide conference on Wireless Internet. The Public Library Association presented current trends in

libraries, vendor showcases, and famous authors.

D. The library had a drain back-up Friday, February 21, which was fixed by Monday. We are beginning to look at new carpeting, probably for August installation.

E. A recent election saw passage of the Salem-South Lyon library millage with 73% of the vote. The millage is .4950 for 20 years.

F. Julie noted the library has two free tickets to several performances at the Cherry Hill Village Theater available if anyone is interested. She also asked if any Friends are interested in writing a letter to the editor of the Northville Record about the library for National Library Week April 14, 2014.

G. The new Youth chairs have been selected and Julie asked when the money for the chairs, a part of the Library Wish List, would be available.

H. Karen Fehl received good books from the Friends used book selections for her preparation of raffle items for the Wine Tasting library fundraiser. There has been a great response to the mailings regarding the fundraiser. The library has received \$5,000 in sponsorships, plus many small donations and gift certificates. So far 127 tickets have been sold for the event. A thank you was extended for the twelve nice books donated for Books and Beyond.

#### VI. Treasurer's Report – Deborah Stanifer

A. The February report was handed out. It shows an account balance of \$44,994.05 as of February 28, 2014.

#### VII. Secretary's Report – Linda Bolam - no report

#### VIII. Committee Reports

##### A. Membership Committee – Regina Mingela

There has been a great response to mailings sent out in the spring FNDL Newsletter.

##### B. Gift Store – Martha Nork/Linda Schwelnus

The Store provided \$1,500 of their commitment to the Friends this past month and has met their annual budgeted commitment of \$3,500. However, the store did not earn the full commitment with store revenue this year.

##### C. Gift Books – Claire Kreher

- No gifts have been received since the February 20, 2014 report.
- Four books have been added to the library collection

##### D. Newsletter – Sandy Walts

- The spring Newsletter has been mailed.

- Fifty unfolded new Friends brochures are in the mailroom and 50 were given to Membership.

E. Read to Me – Judy DeFrancesco - No report.

F. Programs - Jim Morche – no report

G. Public Relations - Chris Litka

Chris asked if she should write an article on the Wine Tasting for the Northville Record

H. Development – Erin McDermott

- Erin said that Karen Fehl is getting a photographer for the April 4th Wine Tasting and will send out a press release.
- Thus far, 127 tickets have been sold. The event has been moved from the cellar to the mezzanine at Cantoro's so up to 250 guests could be accommodated.

I. Used Book Operations – Joe Oldenburg - no report

## IX. Old Business

A. May 8 is the Book and Author Luncheon. Registration forms will be available on Monday, March 24. Deborah Stanifer will reserve a table for the Board of Directors of the Friends. She will accept your \$25 checks. The Library board members will be sent registration forms for their consideration. Martha Nork and Linda Schwelnus will coordinate the table for store volunteers.

B. Claire Kreher said she has Friends letterhead stationery and envelopes available if needed.

C. Erin McDermott reported many books were handed out at the Taste of Northville and our supply was exhausted. All books had membership forms inside. Many thanks to all who helped make our participation successful.

X. Our next meeting is Thursday, April 17 at 7:00 P.M.

XI. The meeting was adjourned at 7:26 P.M.

Respectfully submitted,  
Linda Bolam, Secretary