



EMPLOYMENT OPPORTUNITY

LIBRARY SHELVING PAGE

Rate of Pay: \$8.50/hour

Hours: Ten to fifteen hours per week

Duties include: Shelving library materials
Putting materials in order on the shelves
Assisting with meeting room set-ups
Assist with closing procedures at the end of the day

Job Requirements: Must be at least 16 years of age
Must be available to work 10 to 15 hours per week as follows:
Monday through Thursday 5:00 PM-7:00 PM
or
Monday through Thursday 7:00 PM-9:00 PM
(Additional hours scheduled on weekends)
Ability to alphabetize
Ability to put numbers in decimal order
Ability to follow written and oral directions
Ability to reach, bend, stretch and push carts full of materials

Apply: Applications available at the Information Desk. Submit completed applications in person or by mail to: Carla Eggert
Administrative Assistant
Northville District Library
212 West Cady
Northville, MI 48167

Deadline for Applying: Monday, November 25, 2015