

Northville District Library

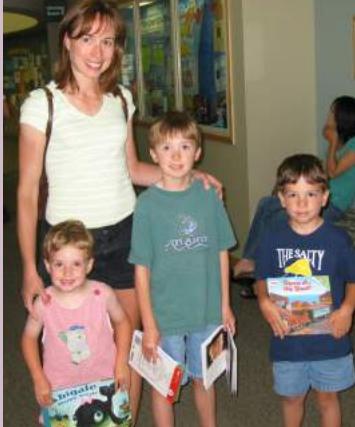
2018 Annual Report



NORTHVILLE DISTRICT LIBRARY

PEOPLE, BOOKS & MORE

190,334 Library Visits



**19,934
Library Cards Issued**



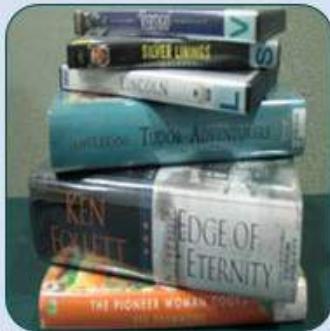
PROGRAMS
165 Adult
• **224 Youth**

ATTENDANCE
4,066 Adult
• **7,008 Youth**

NORTHVILLE DISTRICT LIBRARY

PEOPLE, BOOKS & MORE

COLLECTIONS



eBooks
329,977

Print & AV
129,385

eBooks
65,077

Print & AV
436,574

WIFI
38,463 uses
Up 175%

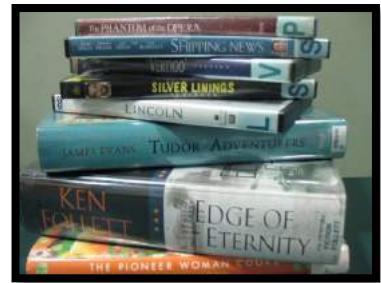


Leadership

The year 2018 saw a number of leadership changes at the Library. Board of Trustee members, Jean Hansen and Mike DeFrancesco, stepped down after many years of service. Julie Herrin also retired as the Library's director. Julie had been with the Northville District Library since 1996 and served twenty years as its director. Anne Mannisto, the Library's long-time assistant director, was appointed as its interim director.

Collection

In order to keep its patrons supplied with the most current and relevant books, dvds, audiobooks, cds and video games, the **Library added 13,349 items** to its collections. At the same time, the Library deaccessioned 14,274 items. Such activity allows the Library to make the most efficient use of its space and enables the removal of items in poor condition. Likewise having a clean and streamlined collection makes it easier for patrons to locate the materials that are important to them. The Library's overall collection size decreased by 925 items bringing its total size to 129,385 items.



Circulation

Circulation of physical collection materials such as books, audiobooks, dvds, etc., totaled 436,574 items. This represents 13 items per person in the Library's district. eBook circulation continues to grow and now represents 15% of the Library's total circulation. The Northville District Library also offers patrons 6 downloadable services to access online content. *Kanopy*, a new film and video streaming service, was added to the Library's offerings in 2018. Downloads from all of the **Library's streaming services totaled 29,512**.

Online Resources

The Library now offers **69 electronic databases** for patrons to conduct their research. Many of these databases come from the Michigan Electronic Library program (MeL), an initiative of the Library of Michigan. The state library enhanced its database offerings on MeL this year providing more business, legal, genealogical, career and reader's advisory resources. The Northville District Library also purchases databases not available as part of MeL for its patrons. The Library added the *Lynda.com* product, a database that offers self-paced video courses in the arts, business and computing.



Programming

Adult, teen and youth programs continue to remain popular with patrons. In 2018, the Library held 389 programs that were attended by 11,074 people. The Northville District Library also participated in the *Choose Civility* campaign. The campaign was a nation-wide library initiative designed to promote respectful ways to share and interact with members of one's community. Staff members created monthly "Acts of Kindness" calendars, and generated book lists for youth, teens, and adults. Participants read books, watched TED talks via the Library's website, all designed to encourage to perform random acts of civility.



Technology

The Library migrated to a **new ILS** in the summer. An ILS system serves as a library's combined online catalog, circulation and inventory system. The Northville District Library's new ILS offered patrons easier searching, more relevant results and an improved mobile interface. Patron use of the Library's onsite computers decreased in 2018. At the same time, use of the Library's **Wi-Fi network continues to increase** as patrons access electronic content inside the Library on their laptops and mobile devices. The Library also offered mobile hotspots for patron check-out. These **hotspots had 38,493 Wi-Fi sessions** recorded on them.

Local History



NORTHLVILLE HISTORIC RECORDS

The Library continued its long-term project of digitizing and indexing back issues of *The Northville Record* in order to make it accessible to patrons online. The Library also experienced a flood in April 2018. Several collection items were damaged in the flood including the Library's archival microfilm copy of *The Northville Record*. Efforts are underway to clean and restore this precious resource. Microfilm is still considered to be the preferred format for long-term preservation of historical materials.

Finance

Income for 2018 was up 6% above last year. Expenses increased 2% from 2017. This increased can largely be attributed to the Library's renovation projects. The Balance of Revenue over Expenses for 2018 was \$445,813. The Library's Reserve fund had a balance of \$2,528,973.00 at the end of the 2018 fiscal year. The Reserve fund is distributed as follows:

Facilities and Capital Improvements	\$639,008
Strategic Planning	\$71,500
Future Unfunded Expenses	\$1,810,045

Facilities

Responding to the need for more space, the Library built an 800-square foot addition to its building in 2018. Three additional study rooms and one conference room were added to the east side of its building. The Friends of the Northville District Library played a role in this construction project by paying for the new conference room's beautiful furnishings. To acknowledge the Friends donation, the Board of Trustees named the space- *The Friends Community Room*.

The Library also renovated its staff workspace on the lower level. This space is occupied by Adult Services, Technical Services and Technology staff. Improvements in the workspace's design and ergonomics will make operations more efficient.

